



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

MEETING DESCRIPTION: CoC Board Meeting

DATE/TIME/LOCATION: February 16, 2023, 9:00 am; via video conference

ATTENDANCE:

Agency	Designated Voting Member	Present?	Alternate Voting Member	Present?
22nd Judicial Circuit	Josie Shattuck	P	Michaylla Meadows	P
Advocate Good Shepherd Hospital	Suzanne Martinez	P		
Association for Individual Development	Alejandra Gutierrez		Gabrielle Kitchell	
Catholic Charities	Amber Emmert	P	Cathy Weightman-Moore	
Consumer Credit Counseling Services	Donna Rasmussen	P	Maria Vazquez	
Family Health Partnership Clinic	Suzanne Hoban		Erin Kemp	
Home of the Sparrow	Elizabeth Heneks	P	Kristin Miller	P
Housing Authority	Sue Rose	P	Kim Ulbrich	P
Independence Health and Therapy	John Buckley		Shannon Guzick	
Lovell Federal Health Care Center	Kya Hays	P	Lillie Prince	
Makrograde	Andrew Stuckey	P		
McHenry County Community Development	Brandon Kyker	P	Hans Mach	P
McHenry County Regional Office of Education	James Menzer	P	Matt Tabar	
McHenry Savings Bank	Kathrine Violet	P		
McHenry Township	Deborah Macrito		Gary Barla	
Mental Health Board	Leonetta Rizzi	P	Karin Frisk	
New Directions	Bobby Gattone	P	Michelle Kavouras	
Options and Advocacy for McHenry County	Elyse Sereyka	P	Angela Felton	
Pioneer Center	Carrie Freund	P	Gina Zinck	P
Prairie State Legal Services	Jourdan Gardner	P	Ryan Sugas	P
Refuge for Women	Meredith Hodge	P	Crystal Botero-Rand	P
Restoration America	Anna Hill	P	Irene Tapia	
Salvation Army	Mercent Smith	P	Nancy Rivera	
Senior Care Volunteer Network	Sarah Schrempf		Erica Snooks	
Society of St. Vincent de Paul	Bill Meath	P		
Supportive Housing Providers Association	Joseph Winford		David Esposito	
The Break	Noelle Dodge			
Thresholds	Kim McCoy	P	Aaron Neal	
Turning Point	Mike Neumann	P	Nancy Erickson	P
Veterans Assistance Commission	Victor Somoza	P	Michael Iwanicki	
Veterans Path to Hope	Laura Franz	P	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	P	Clay Mutert	
Willow Crystal Lake	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke	P	Jan Parker	
Workforce Network	Jeffery Poynter		Elijah Wedwick	
	Sam Tenuto	P		
	Tom Riley	P		
Community Members At Large:	Rich Ring	P		

Non-Voting Members Present: Joe Davis, Tom Riley, Debbie DeGraw

Non-Members Present: Charles Sprague, Nicole Davis, Anne King, Julie Kovacs, Charlie Sullivan, Erica O'Neil

NEXT MEETING DATE/TIME/LOCATION: March 16, 2023 9:00 am Videoconference



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1.0 CALL TO ORDER S Tenuto called the meeting to order at 9:02 am.

2.0 ROLL CALL AND GUEST INTRODUCTIONS

3.0 PUBLIC COMMENT PERIOD

K Violet asked for corrections to the agenda to include: 5.2 Review: January 15, 2023 – Steering Council Committee meeting minutes should read January 5, 2023 and 6.4 Vote: CoC Strategic Plan to End Homelessness Goals should read Vote: CoC Strategic Plan- System Performance Measures Goals.

4.0 PRESENTATION

Human Trafficking – Meredith Hodge, Refuge for Women – Presentation sent to Full Board via eMail

5.0 CONSENT AGENDA ITEMS

5.1 Approval of January 19, 2023 – Full Board meeting minutes

5.2 Review: January 5, 2023 – Steering Council CoC Full Board meeting minutes

5.3 Review: November 21, 2022 – Community Awareness Committee meeting minutes

5.4 Review: September 14, 2022 – Finance Committee meeting minutes

Motion by S Martinez to approve the consent agenda items, seconded by S Rose, all in favor.
Motion carried.

6.0 OLD BUSINESS

6.1 Committee Chair Updates

- Community Awareness ~ B Kyker stated that they are trying to highlight a landlord engagement program. They are gauging the community after the rental assistance programs and what are the pros/cons. Also have a Neighbors in Need event will focus on affordable housing. More to come on future dates, discussions and programs.
- Finance ~ B Meath stated that he is looking for new members. They are working on the UFA reporting and what is necessary. This is a new component for the CoC. Working with Steering Council on refining this process. Waiting for ESG NOFA notification thinking it might be March. Looking for someone to take over the Finance/Treasurer role as Bill's 2 terms will be up. He wants to provide leadership on the transition.
- Housing and Services ~ A Turner stated the committee met on 2/15/2023. They continued discussing a drop-in center to get up off the ground in Woodstock. They are looking for a liaison from the Police department who might be able to assist and/or champion this effort. B Kyker stated Community Awareness and Housing & Services about shared efforts. G Zinck stated a large landlord is having some issues and the teams are working on the "conditions and safety" in the complex. Want to work with landlord to keep the units from falling in disrepair. S Rose talked about clients receiving random charges from this landlord and portal requirements for payment issues. G Zinck confirmed the group knows about this and will be working on it with the landlord. The group discussed involving Prairie State Legal Services and the Housing Authority as subject matter experts to assist with the resolution of these issues. The additional charges and late fees have become a real problem. D Rasmussen said CCCS has a workshop on Renter's Rights and that they can become involved with holding workshops or training agency staff. K Ulbrich stated it may be necessary to find a community legislator to be a stronger voice in this conversation. L Heneks said she is aware of the issue and knows the landlord is having staffing issues as well. She would also like to see the renters with this landlord to be educated on these rights and the renter's responsibilities as well. S Rose says charges are being made to renters that they have not agreed nor have they been verified.



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6.2 HMIS/Coordinated Entry/Built-for-Zero

HMIS – J Davis stated they are in talks to get WellSky in for user training for end users. Will have more information by next meeting. Please contact him about any questions you have on the system.

COORDINATED ENTRY – G Zinck stated they had 3 referrals in the last week. They have started with the clients with setting up assessment to put 3 individuals in PSH. The Mental Health Board has reached out to her about the housing stock/availability report is updated. She will send out information. The Mental Health Board is studying PSH and how it affects the overall homelessness prevention system to understand the need for affordable housing.

BUILT FOR ZERO – G Zinck waiting to get meeting scheduled. She feels really good about the Veterans data. Looking start tracking where referrals and clients are coming from within the process.

6.3 Gaps and System Updates

None.

6.4 Vote: CoC Strategic Plan- System Performance Measures Goals

J Davis said the focus on system performance measures come directly from HMIS and it is tied to funding from HUD. HUD uses these measures to inform funding. We are looking to improve the performance of the county. B Meath stated he would like to know if we can report out if agencies are not providing data it should be a part of the Ranking Workgroup would have some concern about. J Davis said these “missed” assessment areas might be addressed with the HMIS training. B Meath would like for the agencies should know if they are missing the information they should be notified and trained. S Tenuto would like to know if this is a data or staff training issue. J Davis will provide more information on data collection. C Freund said that all agencies have the ability to run specific data completeness reports. The report tells you what you are missing and it gives you a grade on data entry. L Heneks stated that sometimes agencies are unaware of data discrepancies until funding time.

Vote: R Ring motioned to approve the System Performance Measures as presented, B Meath seconded, all in favor. Motioned carried.

K Violet stated that the CoC has a new alliance at the McHenry County Board. New Board Member Lousiett (Lou) Ness has an interest and skilled background in affordable housing issues. She is wanting to become more involved with the CoC and has agreed to be a part of the Strategic Planning Workgroup. She may be a good advocate for the Housing and Services committee issue with the landlord.

6.5 Point in Time (PIT) Count

S Tenuto discussed the process and data collection. The data has not yet been put together by the County. He anticipates data reports will be available soon. He thanked everyone for assisting with the count. G Zinck asked if the numbers were higher this year than in previous. S Tenuto said that yes the numbers appeared to show an increase.

7.0 NEW BUSINESS

8.0 OPEN FORUM and MEMBER ANNOUNCEMENTS

B Kyker - Yes in My Back Yard – new funding opportunities by HUD; PSH special NOFA will be released in 2023. The remaining 25% ERA 2 treasury money, about \$1.8 million, at the County Board be reallocated to address housing locally.

C Freund – CARF certification survey – PADS passed with no recommendations and this was their first time. County Planning and Development did a funder review and things seemed to have gone well – still waiting for report. Within the next 30 days, the shelter will be increasing available beds



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by approximately 30. Provide up to 55 people would be able to be sheltered. B Meath asked about capacity percentage filled. C Freund said about 80%.

G Zinck – Reported on the Hotel Program 29 individual/ 24 households in January with 139 shelter nights. The people who are using the Hotel Program and living in their cars would not want to be in the shelter. We need alternatives for this population.

B Gattone – Reported that has free nasal Narcan he can distribute to agencies for your clients. He can provide training as well as. Has more availability of SUD housing at his facility for both women and men. Please contact them.

10.0 MOTION TO ADJOURN

Motion to adjourn made by K Violett and seconded by B Kyker, approved by all, and meeting was adjourned by S Tenuto at 10:33 am.

Minutes respectfully submitted by K Violett.