

McHenry County Continuum of Care to End Homelessness

Finance Committee Agenda – April 5, 2024 at 11:00 AM



To attend virtually: <https://meet.goto.com/252948277>

To attend by phone: 1-571-317-3122 Access code: 252-9480-277

Next meeting date: Friday, July 5th

1.0 Roll Call and Introductions

2.0 Review and Approval of Meeting Minutes

 2.1 October 6, 2023 – Finance Committee meeting minutes

 2.2 January 1, 2024 – Finance Committee meeting minutes

3.0 Public Comment Period

4.0 Old Business

 4.1 Emergency Solutions Grant (ESG) – Rubric Review

5.0 New Business

 5.1 Homeless Prevention Program (HPP) – Funding Recommendation

6.0 Open Forum and Member Announcements

7.0 Adjournment



Consumer **Credit Counseling** Service
of Northern Illinois

CoC Finance Committee Meeting Minutes
January 5, 2024

11:17 Call to Order

1.0 Roll Call: Present: Brandon Kyker, Donna Rasmussen, Bill Meeth, Kya Hayes, Lili Prince

2.0 Review & Approval of Meeting Minutes:

2.1 October 5, 2023 Item Tabled. Minutes are not completed; a new minute taker is needed. Donna Rasmussen agrees to be minute taker.

3.0 Public Comment Period: No public comment

4.0 Old Business None.

5.0 New Business

5.1 Review Emergency Solutions Grant (ESG) Program Materials Brandon suggests eliminating the Ranking Workgroup Review from the application, as it is subjective and not based on data. Existing System Performance Measures for recommendations are fulfilling the requirement.

B.Meeth makes motion to delete Supplemental Narratives from 2024 ESG Program. **Lili Prince Seconds.** No discussion, **All in favor. Motion passes.** Brandon will note on NOFO that the narratives are removed from List of Required Documents. Brandon states that ESG and Homeless Prevention Quarterly and Annual reports have not previously been submitted to CoC, only to the state. CoC will enforce these reports being submitted going forward. Agencies will not be scored on this for the next year, but going forward will be scored on the submission of the quarterly/annual reports. CoC will request the most recent quarterly reports from currently funded agencies.

B.Meeth makes motion to approve NOFO for 2024 ESG as amended. **Second: Lili Prince**

Roll call vote: All in favor. Motion passes.

6.0 Open Forum & Member Announcements No comments.

7.0 Adjournment- **Motion:** Bill Meeth. **Second:** Brandon Kyker **All in favor.** Meeting adjourns at 12:01 pm.

Respectfully submitted by: Donna Rasmussen

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Consumer **Credit Counseling** Service
of Northern Illinois

**McHenry County Continuum of Care
Finance/Ranking Committee Meeting Minutes**

Date: October 5, 2024

Location: Zoom Meeting

Call to Order: 11:02

Attendees: Donna Rasmussen-Consumer Credit Counseling Service (Finance Committee Chair); Brandon Kyker-Community Development-McHenry County; Lili Prince- Lovell Federal Health Care Center; Kya Hayes-Lovell Federal Health Care Center; Aaron Neal-Thresholds

2.0 Review & Approval of Meeting Minutes:

2.1 September 5, 2023 Motion: Aaron Neal Second: Brandon Kyker **All in Favor.** Motion passes.

3.0 Public Comment Period: No public comments

4.0 Old Business None

5.0 New Business

5.1 Introduction to the new Treasurer and Finance Committee Chair, Donna Rasmussen

5.2 Suggested Goals: Spend down reports reviewed regularly quarterly. Discuss renaming the Finance Committee to Project Overview Committee, or Project Performance Review Committee. This would more clearly describe the role of the Finance Committee.

6.0 Open Forum & Member Announcements Donna Jackowiak is retired, so new minute taker is needed.

7.0 Adjournment- Motion: Lili Prince, **Second:** Brandon Kyker **All in favor.** Meeting adjourned at 11:45

Respectfully submitted by: Donna Rasmussen

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