



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

MEETING DESCRIPTION: CoC Board Meeting

DATE/TIME/LOCATION: July 27, 2023, 9:00 am; via video conference

ATTENDANCE AND VOTING:

Agency	Designated Voting Member	Present?	Voting	Alternate Voting Member	Present?	Voting
22nd Judicial Circuit	Josie Shattuck			Michaylla Meadows		
Advocate Good Shepherd Hospital	Suzanne Martinez					
Association for Individual Development	Alejandra Gutierrez			Gabrielle Kitchell	P	V1: Yes V2: Yes V3: Yes V4: Abs
Catholic Charities	Amber Emmert	P	V1: Yes V2: Yes V3: Abs V4: Yes	Cathy Weightman-Moore		
Consumer Credit Counseling Services	Donna Rasmussen			Maria Vazquez		
Family Health Partnership Clinic	Suzanne Hoban			Erin Kemp		
Home of the Sparrow	Elizabeth Heneks			Kristin Miller	P	V1: Abs V2: Abs V3: Abs V4: Abs
Housing Action Illinois	Foluke Akanni	P	V1: No vote V2: Yes V3: Yes V4: No vote	Bob Palmer		
Housing Authority	Sue Rose	P	V1: Yes V2: Yes V3: Yes V4: Yes	Kim Ulbrich		
Independence Health and Therapy	John Buckley			Shannon Guzick		
Lovell Federal Health Care Center	Kya Hays	P	V1: No vote V2: Yes V3: No vote V4: No vote	Lillie Prince	P	
Makrograde	Andrew Stuckey					
McHenry County Community Development	Brandon Kyker			Hans Mach	P	V1: Abs V2: Abs V3: Abs V4: Abs
McHenry County Regional Office of Education	James Menzer			Matt Tabar		
McHenry Savings Bank	Kathrine Violett	P	V1: Yes V2: Yes V3: Yes V4: Yes			
McHenry Township	Deborah Macrito	P	V1: Yes V2: Yes V3: Yes V4: Yes	Gary Barla		
Mental Health Board	Leonetta Rizzi	P	V1: Yes V2: Yes V3: Yes V4: Yes	Karin Frisk		
New Directions	Bobby Gattone	P	V1: Abs V2: Abs V3: Abs V4: Abs	Michelle Kavouras		
Northern Illinois Special Recreation Association	Jim Wiseman	P	V1: Yes V2: Yes V3: Yes V4: Abs	Heidi Jenkins		
Northwestern Medicine	Anne King			Sarah Santoria		
Options and Advocacy for McHenry County	Elyse Sereyka	P	V1: Yes V2: Yes V3: Yes V4: Yes	Charlee Morris		
Pioneer Center	Carrie Freund	P	V1: Abs V2: Abs V3: Abs V4: Abs	Gina Zinck	P	
Prairie State Legal Services	Jourdan Gardner	P	V1: Abs V2: Abs V3: Abs V4: Abs	Ryan Sugars		
Refuge for Women	Meredith Hodge			Crystal Botero-Rand		
Restoration America	Anna Hill			Irene Tapia		
Salvation Army	Mercent Smith	P	V1: Yes V2: Yes V3: Yes V4: Yes	Nancy Rivera		
Senior Care Volunteer Network	Sarah Schrampf	P	V1: Yes V2: Yes V3: Yes V4: No vote	Erica Snooks		
Service Inc. of Illinois	Carrie Callery					
Society of St. Vincent de Paul	Bill Meath					
Steven's Home	Nada Lunsford					
Supportive Housing Providers Association	Joseph Winford			David Esposito		
The Break	Noelle Dodge					
Thresholds	Kim McCoy	P	V1: No vote V2: Abs V3: Abs V4: Yes	Aaron Neal		
Turning Point	Mike Neumann	P	V1: Abs V2: Abs V3: Abs V4: Abs	Nancy Erickson	P	
Veterans Assistance Commission	Victor Somoza	P	V1: Abs V2: Abs V3: Yes V4: Abs	Michael Iwanicki		
Veterans Path to Hope	Laura Franz	P	V1: Abs V2: Abs V3: Abs V4: Yes	Angela Wood-Zuzevich		
Warp Corps	Andrew Turner	P	V1: Yes V2: Yes V3: Yes V4: Yes	Clay Mutert		
Willow Crystal Lake	Julie Davis			Tim Seyler		
Woodstock Food Pantry	Virginia Peschke	P	V1: Yes V2: Yes V3: Yes V4: Yes	Jan Parker		
Workforce Network	Jeffery Poynter			Elijah Wedwick		
	Joe Davis	P	V1: Abs V2: Abs V3: Abs V4: Abs			
	Sam Tenuto	P	V1: Yes V2: Yes V3: Yes V4: Yes			
Community Members At Large:	Rich Ring					
	Mary Mahady					
	Aimee Knop					
Non-members attending:	Tom Riley - PC					
	Julie Kovacs - PC					

Non-Voting Members Present:

Non-Members Present: Julie & Tom from Pioneer Center

1. **CALL TO ORDER** S Tenuto called the meeting to order at 9:04 am.

2. **ROLL CALL AND GUEST INTRODUCTIONS**



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3. **PUBLIC COMMENT PERIOD** – Jim Wiseman, Executive Director, from NISRA joined CoC and gave a quick background of who they are, where they serve and what they do.
4. **PRESENTATION** – Options and Advocacy – Elyse

4.1 Elyse provided a presentation on the agency. Best way to make a referral is using their website. They have 3 distinct programs.

- 4.1.1 Helping us grow – HUG – works with individual families on securing more services for individuals who may have lived in the cycle of poverty and/or homelessness. Program is free. Prenatal (*expecting*) to age 3 range is a criteria to be a part of this program. Works on early childhood development, school readiness/success, training for the parents and appropriate screening for the children. Supports the parents as well to help remove barriers by collaborating with other agencies in the family's area.
- 4.1.2 Child and Family Connections – early intervention for the county. Diagnosis of delays is the primary focus and providing .
- 4.1.3 Autism Resource Center – provides support to families and individuals who are diagnosed with Autism or feel like they have it. The program can help with getting the proper diagnosis. They help with the school process for IEP or special supports in the school. They also provide training to providers in the community.

5. CONSENT AGENDA ITEMS

5.1 Approval of June 15, 2023 – Full Board meeting minutes. L Franz motioned to approve and D Macrito seconded. All in favor, motion passed.

5.2 Approval of June 1, 2023 – Steering Council CoC Full Board meeting minutes. J Davis motioned to approve and A Ambert seconded. All in favor, motion passed.

6. ACTION ITEMS

6.1 Vote: Proposed 2023 CoC Prioritization and Ranking Plan

- 6.1.1 K Violet motioned to approve the plan and G Davis seconded. No questions or comments. Hans provided an overview of the prioritization and ranking which addresses the required activities required by HUD. An annual competition for the funds is required by HUD. This is the process of raking those proposals and putting projects in Tier 1 or Tier 2 categories. HMIS and Coordinated Entry are ranked tier 1 and both are required by HUD. The planning grant and UFA grant are not part of the "competition". Motion carries.

***Represented as V1 on Attendance and Voting sheet**

6.2 Vote: Proposed 2023 CoC Reallocation Plan

- 6.2.1 D Macrito motioned to approve the plan and K Violet seconded. H Mach provided back ground on the plan. Local communities can reallocate projects or recreate a project out of existing projects and this is the plan that will allow for this process to move forward should reallocation be recommended or necessary. For example, we are looking to collapse grants at an agency who has many of the same-type of grants into one. One example is the rents being so high that funds to help with this might not meet their stated goal. This allows for flexibility among agencies and the overall CoC efforts. Motion carries.

***Represented as V2 on Attendance and Voting sheet**

6.3 Vote: Proposed 2023 CoC New and Renewal Ranking Rubric

- 6.3.1 S Rose motioned to approve the Rubric and K Violet seconded. H Mach shared that in 2019 the CoC ran its competition the rubric didn't meet



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HUDs guidelines. This was strengthened in 2021. The new Rubric has a 1000 point scoring system. Affordable housing and increasing these units in the community is a high ranking goal from HUD. The rubric has changed and HUD likes the new rubric. Ranking order for projects are used in this tool. The point awarded in the new rubric meets more of the guidelines and areas of interests of HUD while still having flexibility for our CoC to more fairly measure projects. There is also a bonus area to score additional points. We are encouraging organizations to collaborate especially with builders. Construction, acquisition and rehab are eligible which has not been applied for. This year we will have a bonus opportunity with about 7% of the full allocation. Motion carries.

***Represented as V3 on Attendance and Voting sheet**

6.4 Vote: Proposed 2023 Proposed 2023 CoC Subjective Rubric

- 6.4.1 K Violet motioned to approve the Finance Committee's recommendation to discontinue the use of the Subjective Rubric for the 2023 and forward competitions and L Franz seconded. The Finance Committee is recommending that this tool no longer be used and the Committee recommends using the Ranking Rubric tool solely. Motion carries.

***Represented as V4 on Attendance and Voting sheet**

7. OLD BUSINESS

7.1 Committee Chairs Updates

7.1.1 Community Awareness – G Zinck

- 7.1.1.1 Discussing landlord engagement, developing a survey for strategic plan and doing a balloon release on either October 10th or 12th in honor of World Homeless Day.

7.1.2 Finance – Committee Meeting minutes and Item in to 6.0 where attached per S Tenuto.

7.1.3 Housing & Services – tabled

7.2 HMIS/Coordinated Entry/Built-for-Zero – J Davis shared:

- 7.2.1 **HMIS** – Upcoming upgrade to the visuals of HMIS and everything will function the same, but the presentation should be more up-to-date. They will also be updating the training site. J Davis will post updates to users and if you have any questions please reach out to him especially for reports and to check your data quality.

- 7.2.2 **Coordinated Entry and Built-for-Zero – G Zinck shared:** Two open referrals for the PSH at Lawndale group home. Vacancies will be approved soon. Thresholds is looking to grow by two units. This will lead to 1 scattered site PSH. Built for Zero is still moving forward. Will be looking over policies and procedures for Coordinated Entry and looking to make updates.

7.3 Gaps and System Updates – G Zinck stated that some Veterans conferencing this week and Greg from the VA said older veterans may be coming into our system. She will be getting more information on the vulnerable vets entering the system.

7.4 Strategic Planning Committee – K Violet the 3 breakout groups met and provided information to incorporate into the Strategic plan. The plan will also be including additional funding and priorities of funders. Working with Community Awareness Committee to get a survey from those who are in the homeless systems to put the concerns/results into the plan – and provide a gift card to encourage participation. J Davis is the primary author. Looking to get this approved for the next CoC fiscal year – October 1.



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8. NEW BUSINESS

8.1 HUD CoC Competition – H Mach stated community providers met regarding the State of Illinois’s creation of \$840,000 to come to McHenry County focusing on Permanent Supportive Housing (Thresholds), Rapid Rehousing (Home of the Sparrow) and Shelter diversion (Pioneer Center, Prairie State Legal, Turning Point) funds. These funds include car repairs, bus/plane fares, H Mach said he is hopeful that this funding will continue to be available at the State level down to the CoCs. Applications go directly to the state from the organizations. CoC competition is not fully available, but the competition is open. What is being applied for now is effective 10/1/2024-9/30/2025. These grants are pretty far in advance. If you are working with developers and or other providers, let’s think about how we can work together to access either of these funds or other funds that may be available. Annual renewal demand amount for the competition is available based on previous funding ranges. Think collaboratively and outside the box with other agencies for eligible areas that we have not considered before.

9. OPEN FORUM AND MEMBER ANNOUNCEMENTS

9.1 V Peschke – provided an update on securing program presenters for the CoC Board meetings.

9.2 S Rose – is retiring and her last day is August 31st. All celebrated her and are sad to see her go.

9.3 Treasury ERA 2 Funding Opportunities - \$1.8 million for affordable housing development and \$60,000 shelter diversion. Look at the Community Division website for more details. H Mach really appreciated S Rose and her mentorship of him and thanked him.

10. ADJOURNMENT

Motion to adjourn made by K Violet and seconded by H Mach, approved by all, and meeting was adjourned by S Tenuto at 10:30 am.

Minutes respectfully submitted by K Violet.

NEXT MEETING DATE/TIME/LOCATION: August 17, 2023 @ 9:00 am Videoconference