

McHenry County Continuum of Care to End Homelessness

Full Board Agenda – July 27, 2023 at 9:00 AM



To attend virtually: <https://meet.goto.com/569451645>

To attend by phone: 1-312-757-3121 Access code: 569-451-645

Next meeting date: Thursday, August 17th

1.0 Call to Order

2.0 Roll Call and Guest Introductions

3.0 Public Comment Period

4.0 Presentation

5.0 Review and Approval of Meeting Minutes

5.1 June 15, 2023 – Full Board meeting minutes

5.2 June 1, 2023 – Steering Council Committee meeting minutes

5.3 April 4, 2023 – Finance Committee meeting minutes

5.4 May 10, 2023 – Finance Committee meeting minutes

6.0 Action Items

6.1 Vote: Proposed 2023 CoC Prioritization and Ranking Plan

6.2 Vote: Proposed 2023 CoC Reallocation Plan

6.3 Vote: Proposed 2023 CoC New and Renewal Ranking Rubric

6.4 Vote: Proposed 2023 CoC Subjective Rubric

7.0 Old Business

7.1 Committee Chair Updates

- Community Awareness
- Finance
- Housing and Services

7.2 HMIS / Coordinated Entry / Built for Zero

7.3 Gaps and Systems Update

7.4 Strategic Planning Committee

8.0 New Business

8.1 HUD CoC Competition

9.0 Open Forum and Member Announcements

10.0 Adjournment



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

MEETING DESCRIPTION: CoC Board Meeting

DATE/TIME/LOCATION: June 15, 2023, 9:00 am; via video conference

ATTENDANCE:

Agency	Designated Voting Member	Present?	Alternate Voting Member	Present?
22nd Judicial Circuit	Josie Shattuck		Michaylla Meadows	
Advocate Good Shepherd Hospital	Suzanne Martinez	X		
Association for Individual Development	Alejandra Gutierrez	X	Gabrielle Kitchell	
Catholic Charities	Amber Emmert	X	Cathy Weightman-Moore	
Consumer Credit Counseling Services	Donna Rasmussen	X	Maria Vazquez	
Family Health Partnership Clinic	Suzanne Hoban		Erin Kemp	
Home of the Sparrow	Elizabeth Heneks	X	Kristin Miller	X
Housing Action Illinois	Foluke Akanni		Bob Palmer	
Housing Authority	Sue Rose	X	Kim Ulbrich	
Independence Health and Therapy	John Buckley		Shannon Guzick	
Lovell Federal Health Care Center	Kya Hays	X	Lillie Prince	
Makrograde	Andrew Stuckey			
McHenry County Community Development	Brandon Kyker	X	Hans Mach	X
McHenry County Regional Office of Education	James Menzer		Matt Tabar	
McHenry Savings Bank	Kathrine Violet	X		
McHenry Township	Deborah Macrito	X	Gary Barla	
Mental Health Board	Leonetta Rizzi	X	Karin Frisk	
New Directions	Bobby Gattone		Michelle Kavouras	X
Northwestern Medicine	Anne King		Sarah Santoria	
Options and Advocacy for McHenry County	Elyse Sereyka		Charlee Morris	
Pioneer Center	Carrie Freund	X	Gina Zinck	X
Prairie State Legal Services	Jourdan Gardner		Ryan Sugas	X
Refuge for Women	Meredith Hodge	X	Crystal Botero-Rand	
Restoration America	Anna Hill		Irene Tapia	
Salvation Army	Mercent Smith	X	Nancy Rivera	
Senior Care Volunteer Network	Sarah Schrempf		Erica Snooks	
Service Inc. of Illinois	Carrie Callery			
Society of St. Vincent de Paul	Bill Meath			
Steven's Home	Nada Lunsford			
Supportive Housing Providers Association	Joseph Winford		David Esposito	
The Break	Noelle Dodge			
Thresholds	Kim McCoy	X	Aaron Neal	X
Turning Point	Mike Neumann	X	Nancy Erickson	X
Veterans Assistance Commission	Victor Somoza		Michael Iwanicki	
Veterans Path to Hope	Laura Franz	X	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	X	Clay Mutert	
Willow Crystal Lake	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke	X	Jan Parker	
Workforce Network	Jeffery Poynter		Elijah Wedwick	
	Joe Davis	X		
	Sam Tenuto	X		
Community Members / Non-Members:	Rich Ring			
	Mary Mahady			
	Tom Riley			
	Charlie Sullivan			
	Erica O'Neill			
	Aimee Knop	X		



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

1. **CALL TO ORDER** S Tenuto called the meeting to order at 9:02 am.

2. **ROLL CALL AND GUEST INTRODUCTIONS**

3. **PUBLIC COMMENT PERIOD**

4. **PRESENTATION** – No presentation this month.

5. **CONSENT AGENDA ITEMS**

5.1 Approval of May 11, 2023 – Full Board meeting minutes

5.2 Approval of May 4, 2023 – Steering Council CoC Full Board meeting minutes

5.3 Approval of May 15, 2023 – Community Awareness Committee meeting minutes

5.4 Approval of March 20, 2023 – Community Awareness Committee meeting minutes

5.5 Approval of May 9, 2023 – Housing and Services Committee meeting minutes

5.6 Approval of February 15, 2023 – Housing and Services Committee meeting minutes

Motion by S Martinez to approve the consent agenda items as presented, seconded by B Kyker, all in favor.

- Discussion: A Emmert had a question about the 5/11 Board minutes in 6.1 where Sam called for a roll call vote and it went into discussion for a quorum. Did we ever execute the vote? Sam clarified what happened at the meeting. Amber wanted to make sure we did the vote. B Kyker confirmed that the vote was indeed taken.

Motion passed.

6. **ACTION ITEMS**

6.1 Vote: UFA Budget Substantial Amendment

- Pioneer Center would like to move \$35,000 from operational to supportive services for the Jackson Lawndale project. This is over 10% of the allocation which came to the CoC via the county being the UFA which means HUD needs to be notified. This is in an effort to prevent any money not being spent and having to be returned to HUD. K Violet motioned to approve the substantial amendment for Pioneer to move \$35,000 from operational to supportive services. B Kyker seconded. Role Call Vote. Motion passed.



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

Agency	Designated Voting Member	Present?	Voting	Alternate Voting Member	Present?
22nd Judicial Circuit	Josie Shattuck			Michaylla Meadows	
Advocate Good Shepherd Hospital	Suzanne Martinez	X	Y		
Association for Individual Development	Alejandra Gutierrez	X	Y	Gabrielle Kitchell	
Catholic Charities	Amber Emmert	X	Y	Cathy Weightman-Moore	
Consumer Credit Counseling Services	Donna Rasmussen	X	Y	Maria Vazquez	
Family Health Partnership Clinic	Suzanne Hoban			Erin Kemp	
Home of the Sparrow	Elizabeth Heneks	X	Y	Kristin Miller	X
Housing Action Illinois	Foluke Akanni			Bob Palmer	
Housing Authority	Sue Rose	X		Kim Ulbrich	
Independence Health and Therapy	John Buckley			Shannon Guzick	
Lovell Federal Health Care Center	Kya Hays	X	Y	Lillie Prince	
Makrograde	Andrew Stuckey				
McHenry County Community Development	Brandon Kyker	X	Y	Hans Mach	X
McHenry County Regional Office of Education	James Menzer			Matt Tabar	
McHenry Savings Bank	Kathrine Violett	X	Y		
McHenry Township	Deborah Macrito	X	Y	Gary Baria	
Mental Health Board	Leonetta Rizzi	X	Y	Karin Frisk	
New Directions	Bobby Gattone			Michelle Kavouras	X
Northwestern Medicine	Anne King			Sarah Santoria	
Options and Advocacy for McHenry County	Elyse Sereyka			Charlee Morris	
Pioneer Center	Carrie Freund	X	A	Gina Zinck	X
Prairie State Legal Services	Jourdan Gardner			Ryan Sugas	X
Refuge for Women	Meredith Hodge	X	Y	Crystal Botero-Rand	
Restoration America	Anna Hill			Irene Tapia	
Salvation Army	Mercent Smith	X	Y	Nancy Rivera	
Senior Care Volunteer Network	Sarah Schrempf			Erica Snooks	
Service Inc. of Illinois	Carrie Callery				
Society of St. Vincent de Paul	Bill Meath				
Steven's Home	Nada Lunsford				
Supportive Housing Providers Association	Joseph Winford			David Esposito	
The Break	Noelle Dodge				
Thresholds	Kim McCoy	X	Y	Aaron Neal	X
Turning Point	Mike Neumann	X	Y	Nancy Erickson	X
Veterans Assistance Commission	Victor Somoza			Michael Iwanicki	
Veterans Path to Hope	Laura Franz	X	Y	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	X		Clay Mutert	
Willow Crystal Lake	Julie Davis			Tim Seyler	
Woodstock Food Pantry	Virginia Peschke	X	Y	Jan Parker	
Workforce Network	Jeffery Poynter			Elijah Wedwick	
	Joe Davis	X			
	Sam Tenuto	X	Y		
Community Members / Non-Members:	Rich Ring				
	Mary Mahady				
	Tom Riley				
	Charlie Sullivan				
	Erica O'Neill				
	Aimee Knop	X			

7. OLD BUSINESS

7.1 Committee Chairs Updates

7.1.1 Community Awareness – B Kyker shared:

- 7.1.1.1 1st meeting of the Landlord Engagement Program on June 29 (first pilot to engage this group & get feedback); Neighbors in Need event “Lunch and Lease” will take place later this year to help identify additional housing units. No date set yet for this.
- 7.1.1.2 Will be doing a balloon release for World Homeless Day – October 10th (one balloon per each person homelessness). This will be a very strong visual event. They might put a tag of Coc website or stats on the balloons as additional education.



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7.1.1.3 They might do an art exhibit on October 12th and turn it into an event with some guest speakers. This would take place before the CoC Board meeting on the 13th.

7.1.2 **Finance – B Kyker shared:**

Some of the committee efforts in B Meath's absence: The committee will be creating some policies and procedures to be in place as we now have the UFA. They anticipate the CoC competition will be starting soon.

7.1.3 **Housing & Services – B Kyker shared:**

Looking for a street outreach services and are developing a map what agencies are going where, how often, where are we missing, etc. This might be able to be turned into a "heat map" of where homelessness is most prevalent. Work with A Turner or B Kyker on getting this information back to them. G Zinck shared that Patty Moeller is offering a VI-SPDAT – training soon. This will help us to better understand needs.

7.2 **HMIS/Coordinated Entry/Built-for-Zero – J Davis shared:**

7.2.1 **HMIS – J Davis** had in-person training at the county building in May – thought it was good and well attended. He is looking at the data quality now for issues he is finding. He is reaching out to agencies/staff for corrections. Agencies should be running their "data quality reports" to check for data quality on a regular basis. J Davis said he could help agencies – just contact him. WellSky released special Built – for Zero reports are now available. We also need to start talking about \$489 per license. We need to think about how we want to deal with this.

7.2.2 **Coordinated Entry and Built-for-Zero – G Zinck shared:**

The Built-for-Zero group is continuing to look at our systems and have sent policies and procedures to the Built-for-Zero's review/monitoring of these. The report card looks good and more will be reported on that. Coordinated entry – she has two spots she is filling for Jackson-Lawndale & Thresholds a scattered site referral and looking to get a unit filled for another member. A Neal inquired how many families were on the By Name List. G Zinck says that the list of course changes, but at any given time there can be as many as 10-15 families. They need PSH, but they have kids so we have to look at things differently for them. PSH is a gap in our system and people have left our system because of this. They need the housing and support, but we don't have a perfect place to put them, but try to make it look/feel like one. The Heat map for outreach will be on a Google map – we can use this document and share among several organizations and collaboration.

7.3 **Gaps and System Updates – S Tenuto** questioned whether this topic should now be included in the HMIS, Coordinated Entry and Built-for-Zero since the work is being done in these areas. This topic will be taken off of the agenda and reported on in the HMIS/Coordinated Entry/Built-for-Zero reports.

7.4 **Strategic Planning Committee – K Violet** shared that the mini-workgroups of Plans, Programs and Resources to utilized the best of information to incorporate and highlight in the plan. The Strategic Planning Committee meets on June 28th. Two more meetings are anticipated to include local funders in the planning as well as to have an opportunity to speak to individuals who experienced homelessness to get their feedback. Potentially July might be a first draft of the strategic plan. G Zinck mentioned it might be a good idea to come up with questions and offer a gift card for participating in the survey/client contribution at the Empower Shower days at Willow Creek. Discussion on the importance of using HMIS for tracking guest progress – especially when there is an increase in financial support services and income increases.

8. **NEW BUSINESS**

8.1 **Letter to Prairie View – S Tenuto** shared that this letter will be sent to use the CoC voice to



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advocate on behalf of the tenants. We are taking the position of education and resources. They are attaching a list of the participating CoC Board members along with the letter.

- 8.2 **Shelter Report –April 2023** - J Davis highlighted the shelter report that was included in the packet. We will see these regularly in the Board packet. It shows data points that will be incorporated into the strategic plan and areas of the focus as it relates to performance measures and how we are looking at the shelters.
- 8.3 **State IDHA CoC Funding** – B Kyker reported the state’s releasing money outside of the CoC competition with additional dollars of: \$841,827 – Scattered Site PSH \$250,592; Rapid Rehousing \$498,015; and Shelter Diversion 93,219. It looks like this will be an annual state allocation, but we don’t know what the funding will look like next year. They are trying to match the current HUD CoC funding goals. The State may look like the ESG/Homeless Prevention program will be completed by both the Community Division as well as agencies to complete paperwork. This will go through the UFA. We have no dates for applications dues just yet, but anticipate it will be due by September 30th. Check your emails about this funding opportunity. G Zinck wanted to know if this is for NEW or EXISTING. B Kyker stated we are hoping this will be designated to new programs because we are already getting the CoC competition funding and can renew. K Violett commented on the ability to look at tiny homes for the community as a possible new program solutions. B Kyker also said there are some tiny home providers have been approaching the county as well. S Tenuto wanted to make sure that new providers are also eligible, which is correct.

9. OPEN FORUM AND MEMBER ANNOUNCEMENTS

- 9.1 **H Mach** – by 4pm the 2023 annual action plan for the Community Development department will be released. Open meeting on the 27th at the Admin building to discuss the plan.
- 9.2 **H Mach** – treasury housing funding notice which represents ¼ of the funding allocation under ERA2 \$1,866,400 and the County worked with them to make sure that the restrictions and utilization of this funding is within the scope. This grant is currently open for applications on Neighborly.
- 9.3 **H Mach** – Senior Grants decisions will be sent out soon. One of the things that help to keep people in their homes is the Owner Occupied Rehab. M Halvorsen will be having a roofing program lottery and people need to be under the 80%. The priority is seniors. HUD is happy with selection and processes that County has put together. 2023 annual action plan and HUD has asked to have a bigger impact with the October 1, 2024 annual awards for CDBG & HOME funds. They will get out information on the roofing program. The county will be careful about those who have insurance and damage rather than deferred maintenance which is what the project is designed to help.
- 9.4 **S Rose** – past due rent scam attempts received by the Housing Authority – please watch out. Landlords were connected to the county, but the lease was not and money was requested to be sent out of state. Sue will provide more information once she gets documentation from police and FBI and can put something together for the group as a “head up”. H Mach said the county has a similar issue that they caught as well.
- 9.5 **V Peschke** – Northern Illinois Food Bank could be a good presentation for the CoC. She will move forward with the program request and report back to Brandon and Sam.

10. ADJOURNMENT

Motion to adjourn made by K Violett and seconded by B Kyker, approved by all, and meeting was adjourned by S Tenuto at 10:09 am.

Minutes respectfully submitted by K Violett.

NEXT MEETING DATE/TIME/LOCATION: July 20, 2023 @ 9:00 am Videoconference

June 1, 2023 - CoC Steering Council minutes

Attendees:

Sam Tenuto – Present
Elizabeth Heneks – Present
Bill Meath – Absent
Kathrine Violett – Absent
Brandon Kyker – Present
Aaron Neal – Absent
Andrew Turner – Present
Lillie Prince – Absent

Kya Hays – Absent
Gina Zinck – Present
Laura Franz – Present
Joseph Davis – Present
Sue Rose – Absent
Mike Neumann – Present
Anneliese Thurston – Present
Aimee Knop – Present

1.0 Welcome and Intros

Sam Tenuto called the meeting to order at 2:04 p.m.

2.0 Review and Approval of Minutes

2.1 May 4, 2023 – Steering Council

Brandon Kyker motioned to approve minutes. Gina Zinck seconded. The motion carried.

3.0 Public Comment

None.

4.0 Old business

4.1 HMIS/Coordinated Entry/BFZ Updates

Joe Davis said the in-person training took place in mid May. About 20 HMIS users took part in the sessions either virtually or in-person. Custom reports are being developed. There was some discussion about reports for BFZ and working toward additional street outreach.

Gina Zinck said there are three referrals.

4.2 Gaps and System Updates

No recent updates.

4.3 Strategic Planning Committee

The three workgroups will come back together to discuss their individual area.

5.0 New Business

5.1 UFA Budget Amendment

Brandon Kyker said a vote will need to be taken on this at the next meeting. A standardized process to

notify funded agencies of amendment requests will be created in the future.

Brandon motioned to approve Pioneer Center's request for an amendment. Laura Franz seconded. The motioned carried.

5.2 CoC Bylaws Review

Hans Mach said there was some discussion about voting members and who should and shouldn't vote, as well as a further discussion about what constitutes a quorum.

5.3 Letter to Prairie View

Sam Tenuto said he was grateful for the collaboration between all the agencies. He thanked Brandon Kyker for taking the lead on writing the letter. Liz Heneks said a client at Prairie View has had her sink back up with sewage. Brandon Kyker thanked her for bringing this to her attention. There was discussion about connecting with the city on this issue as well.

5.4 Shelter Report – April 2023

Joe Davis is generating a shelter report for inclusion in future agendas.

6.0 Review and Approval of June 15, 2023 full CoC board meeting agenda

Brandon Kyker motioned for approval with amendments. Liz Heneks seconded. The motioned carried.

7.0 Member Announcements

Brandon Kyker said the Community Awareness Committee is meeting on June 29.

8.0 Adjourn

Gina Zinck motioned to adjourn. Brandon Kyker seconded. The meeting adjourned 2:48 p.m.



McHenry County Continuum of Care Finance Committee Meeting Minutes

Date: April 21, 2023

Location: Zoom Meeting

Attendees: Bill Meath, Hope Takes Action-SVDP (Finance Committee Chair); Brandon Kyker, Community Development – McHenry County; Hans Mach, Community Development – McHenry County; and Donna Jackowiak, Consumer Credit Counseling Service

Meeting was called to order at 11:00 a.m.

Consent Agenda:

Approval of the Finance Committee Meeting Minutes of January 6, 2023 were approved on Motion by B Kyker, 2nd by D Jackowiak. All ayes

Summary of Discussion:

Finance Committee reviewed the recommendations for the Illinois SFY2024 ESG awards. The committee discussed the subjective scoring and decided that in future rounds, the applicants will be asked to highlight where the documentation can be found to back-up the responses as part of their application. Total funding available is \$131,418 and the following are the recommendations:

HOS: \$42,568
Pioneer Center-PADS: \$27,424.50
Veterans Path to Hope: \$25,657.50
Turning Point: \$35,768

Motion to accept the recommendations made by D Jackowiak, 2nd by B Kyker. Role Call Vote:

B Meath: Yes
B Kyker: Yes
H Mach: Yes
D Jackowiak: Yes

There was discussion regarding the HUD Competition that will be at the end of May/early June. The committee would like to have all back-up information responding to the subjective questions highlighted to help make the scoring easier. The rubric used last year for scoring will be used again and subjective criteria will be included in the grant application package.

The committee reviewed the current grant spend down ratios and will likely need to make some adjustments to some of the grants as not all grantees are spending their awards. Since the County is the UFA, they are able to move funding between grantees to ensure all funds are used and not forfeited.

Adjournment

Motion to Adjourn the Finance Committee Meeting at 12:15 p.m. by B Kyker, 2nd by D Jackowiak. All ayes.

Respectfully submitted by Donna Jackowiak



McHenry County Continuum of Care Finance Committee Meeting Minutes

Date: May 10, 2023

Location: Zoom Meeting

Attendees: Bill Meath, Hope Takes Action-SVDP (Finance Committee Chair); Lillie Prince, Lovell Federal Health Care Center; Aaron Neal, Thresholds; Brandon Kyker, Community Development – McHenry County; Hans Mach, Community Development – McHenry County; and Donna Jackowiak, Consumer Credit Counseling Service

Meeting was called to order at 11:24 a.m.

Summary of Discussion:

Finance Committee reviewed the proposed allocation of funding for the Illinois Department of Human Services Homeless Prevention Program grant. Proposed allocations are as follows:

Consumer Credit Counseling Service: \$19,000
Home of the Sparrow: \$25,500
Prairie State Legal: \$15,500

Funding was approved on Motion by B Meath, 2nd by H Mach.

Role Call Vote: L Prince: Yes
H Mach: Yes
A Neal: Yes
D Jackowiak: Abstain
B Kyker: Yes
B Meath: Yes

Motion passes.

Adjournment

Motion to Adjourn the Finance Committee Meeting at 11:31 p.m. by B Kyker, 2nd by A Neal. All ayes.

Respectfully submitted by Donna Jackowiak



McHenry County Continuum of Care to End Homelessness
"Working together to end homelessness in McHenry County"

c/o The McHenry County Department of Planning and Development
2200 North Seminary Avenue, Woodstock, IL 60098
815-334-4560

2023 Proposed Continuum of Care Prioritization and Ranking Plan

1. To be eligible for prioritizing and ranking, all projects – new and renewal – must pass all facets of the application evaluation process including:
 - a. All projects must meet all HUD eligibility criteria established in the FY23 NOFO
 - b. All projects must be HEARTH & CoC regulation compliant
 - c. All projects must meet the application deadlines, as set by the McHenry County Continuum of Care to End Homelessness
 - d. All projects must meet funding criteria and thresholds outlined in the FY23 NOFO
2. As determined by the FY23 CoC NOFO, the CoC Planning project will not be included in the ranking. CoC planning funds will not detract from direct service funds.
3. As determined by the FY23 CoC NOFO, the CoC Unified Funding Agency (UFA) Planning project will not be included in the ranking. CoC UFA funds will not detract from direct service funds.
4. Ranking within tiers will be based on scores from the McHenry County Continuum of Care to End Homelessness which includes the scoring rubric and project performance for renewal projects. The Ranking Workgroup/Finance Committee will also consider which projects will be most competitive in the CoC funding process based on HUD's HEARTH Act measures and HUD's policy priorities as outlined in the FY23 NOFO.
5. The project scoring tool emphasizes projects that promote the HEARTH Act goals of ending homelessness and HUD's policy priorities as outlined in the FY23 NOFO. Measures that reflect HUD's expectations regarding project performance review, as outlined in the FY23 NOFO, are considered. Annual Performance Reports are used to measure project outcomes and performance for renewal projects. Proposed measures for new and bonus projects will be evaluated to determine eligibility and ranking. This will include:
 - a. System Performance Measures
 - b. Housing Stability

- c. Increasing or Maintaining Income
- d. Length of Stay
- e. Access to and enrollment in mainstream benefits
- f. Housing First model of service and housing delivery
- g. The extent to which the project serves sub-populations
- h. Cost effectiveness
- i. Severity of Service needs of clients served during program year
- j. Utilization Rates of beds
- k. Spend-down of funding, if a renewal
- l. Attendance at Full CoC meetings
- m. Equity and accessibility of project
- n. Other measures as determined by the McHenry County CoC
- o. Increase Affordable Housing stock

6. All new project applications for new, first-time renewal, or bonus permanent housing dollars (PSH, RRH and TH-RRH) will be evaluated by the CoC Ranking Committee using a limited evaluation tool that is similar to the one used for renewal projects, but will be based on proposed numbers of clients served (meaning there will not be a score for past performance as there will not be past performance). A project presentation may be used glean the organization's capacity to carry out the project based on the proposed figures and outcomes. New project applications for permanent housing bonus dollars will be most competitive if they align with HUD policy priorities, demonstrate the organizational capacity to administer federal grant funds, are able to serve households or individuals effectively, demonstrate a clear understanding of best practices in the delivery of the program model (PSH, RRH and TH-RRH), and adopt a Housing First model of service delivery.

7. All new or bonus permanent housing projects will be ranked competitively with renewal projects to ensure the most effective use of CoC resources allocated to McHenry County

8. Projects required by HEARTH & the CoC regulation will be ranked in Tier 1 because the primary funding source for these projects is HUD CoC funding. These projects shall include:

- a. HMIS – Homeless Management Information Systems Requirements

b. Centralized or coordinated assessment/entry system

9. A proposed project serving domestic violence survivors in a capacity involving permanent housing outcomes will be awarded bonus points due to the prioritization of DV survivor projects in the FY23 CoC NOFO.

10. If an organization with similar renewal project types is permitted to combine these projects together for streamlining purposes, the organization shall submit both renewal projects and a new combined project so as to determine where in the ranking the project would fall. The combined project shall be ranked as the higher of the two scores.

11. Organizations must submit all project applications in E-snaps by 4:00 PM CDT Thursday, August 17, 2023. Failure to meet this timeline will result in a rejection of the project application.



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c/o The McHenry County Department of Planning and Development
2200 North Seminary Avenue, Woodstock, IL 60098
815-334-4560

I. Policy Statement: CoC Reallocation Plan

A. Under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH), the HUD reallocation process allows Continuums of Care (CoC) to fund new projects by transferring all or part of funds from any existing CoC grant which is eligible for renewal into a new project.

B. Under HEARTH CoC Regulations and the FY23 Notice of Funding Opportunity (NOFO), a reallocation project can be funded if all of the following apply:

- The reallocation project is for permanent housing (permanent supportive housing for chronically homeless, rapid re-housing for families or individuals coming from the streets or shelters), dedicated HMIS project, SSO project for coordinated entry for DV survivors, construction or rehabilitation of a facility to expand existing eligible CoC activities (if permitted by HUD), or the newer Transitional Housing-Rapid Rehousing hybrid project.
- The reallocation project meets all of HUD's threshold requirements established in the FY23 NOFO.

C. The McHenry County Continuum of Care to End Homelessness will reallocate funds granted through HEARTH CoC programs as needed to more effectively confront homelessness, help households achieve stable housing and improve CoC performance. Namely, McHenry County is seeking to significantly reduce the population of homeless individuals as quickly as possible.

D. CoC program funds may be reallocated either by a voluntary process or by a competitive system transformation process.

II. Competitive Reallocation

A. The annual NOFO will be considered an annual competition with no promise of continual funding.

B. If a project is deemed to be low performing by scoring poorly in the project scoring process and/or having unsatisfactory project performance outcomes, the CoC Finance Committee and the CoC reserve the right to reallocate funding and make it available through a competitive process.

C. The CoC Lead Agency and Finance Committee may initiate a competitive system transformation process due to a renewal grantee ending a CoC program.

D. As part of the pre-bid process for renewal projects, applicants are required to supply cursory information, data, and outcomes so that the CoC Lead Agency and/or the Ranking Workgroup can determine if each renewal project will meet the minimum threshold requirements.

E. If the CoC Lead Agency determines that a renewal project does not meet minimum threshold requirements, the Finance Committee and/or the Ranking Workgroup will be notified and will determine whether or not funds should be released for a competitive reallocation process. The following process will be followed:

1. Due to the time constraints involved in grant applications, voting may be handled via conference call, e-mail or web site communication.
2. Any member of the Ranking Workgroup, Finance Committee, or CoC receiving funding through the CoC programs shall recuse themselves from the voting process.
3. The CoC and its Ranking Workgroup / Finance Committee will make the final decision whether or not to reject the renewal application for any agency that does not meet the minimum threshold requirements.
4. All Ranking Workgroup and CoC deliberations will be documented in meeting minutes.
5. If any renewal project's application is rejected, the funds that were allocated to that project will be released as new funds and agencies will have the opportunity to be allocated said funds. Any organization submitting a project concept or application that is rejected will be notified in writing by the date set by the CoC Lead Agency/Collaborative Applicant.

III. Voluntary Reallocation Process

A. CoC grantees are able to self-nominate to voluntarily reallocate CoC-funded renewal funds to create new projects. Depending on the HUD NOFO in effect, this may result in a higher score and the ability for the organization to receive a reallocation.

B. A grantee seeking the ability to reallocate funding through the Voluntary grantee-self-nominating process must do so in accordance with the timeline set by the CoC Lead agency in that year's application process and complete a new project application by the deadline set by the CoC Lead agency in order to be eligible.

C. The CoC Ranking Workgroup will review the applications and make determinations regarding the acceptance and ranking of the proposed project.

D. If the new project meets HUD's CoC funding priorities, local needs, and is an eligible reallocation project type under the NOFO, the applicant will be given the opportunity to be considered under the scoring mechanisms for the new project.

E. If the new project does not meet HUD's CoC priorities, local needs, is an ineligible project type, or does not request the full grant amount awarded to the existing project, the funds either in total or in part not covered by the request, will be available for other eligible projects under the Continuum of Care funding process.

F. First-time renewal projects (Year 2) are treated as new applications due to the lack of outcomes on the first year of award. The Ranking Workgroup shall make every effort to strongly consider a renewal to commit to a second year of funding in order to obtain outcome measures for the project, and determine its efficacy.

IV. New and/or Bonus Funding

A. Projects, whether new or renewal, shall be scored in a capacity that allows for new or bonus projects to compete with renewals on a level basis in McHenry County's efforts to most effectively confront homelessness. If an organization voluntarily agrees to forfeit its award, and is considered a Permanent Housing Project, the funding for this project population type will strongly be considered for funding to an alternate agency capable of carrying out similar activities.



FY 2023 McHenry County Continuum of Care to End Homelessness Renewal Ranking Evaluation Tool		
Organization/Agency:		
Questions denoted with (N/B) will apply to all projects including new and old bonus projects.	Score	Comments
Priority 1: Ending homelessness for all persons (Up to 170 points; N/B = 110 points)		
(N/B) Sexual Orientation and Gender Identity: Up to 20 Points.		
The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.		
(N/B) Program Equity: Up to 20 points.		
Ending homelessness for all persons requires thorough evaluation and planning to ensure equitable access. The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.		
(N/B) Percentage of Veterans expected to be served: Up to 10 points.		
Score is Percent(%) * 10.		
(N/B) Percentage of Chronically Homeless Dedicated Beds. Up to 30 points.		
30 points: 85% - 100%, 15 points: 65% - 84.99%, 0 points for less than 65%. For renewals this will be the percentage of clients that were chronically homeless at entry.		
(N/B) Percentage of "Households" with Children under 18: Up to 10 points.		
For new projects the proposed <u>households</u> with children under 18 * 10 points. For renewal projects, the percentage of <u>households</u> served in the most recent APR * 10 points.		
(N/B) Percentage of DV Survivor Households: Up to 20 points.		
For new projects, the proposed DV survivor households * 20 points. For renewal projects, the percentage of DV households served * 20 points in the most recent APR.		
Rates of Disabled Clients: Up to 20 points.		
The percentage of clients with a disabling condition in the most recent APR.		
Attendance at Weekly Coordinated Entry Referral Meeting: Up to 20 points.		
20 points for 50% or more attendance. 0 points for less than 50% attendance.		
Attendance at Quarterly Coordinated Entry Work Group Meeting: Up to 20 points.		
20 points for 50% or more attendance. 0 points for less than 50% attendance.		
Housing Saturation Measure: Up to 20 points.		
Full points will be received if the organization's housing ratio is above 80%. For each percentage point above 20% services threshold, the organization will lose 2 points.		
Points Awarded	0	
Priority 2: Use a Housing First approach (Up to 40 points; N/B = 40 points)		
(N/B) Percentage of Proposed Beds Following Housing First Approach: Up to 40 points.		
Housing First: People experiencing homelessness are provided with permanent housing or shelter and with a few to no treatment preconditions, behavioral contingencies, or barriers.		
Points Awarded	0	
Priority 3: Reducing Unsheltered Homelessness (Up to 30 points; N/B = 30 points)		
(N/B) High reduction in the number of homeless individuals system wide: Up to 30 points.		
A project that can serve 70 or more clients will receive full points. A project that can serve 50-69 clients will receive 20 points. 25-49 clients will receive 15 points. 24 clients and below will receive 5 points.		
Points Awarded	0	
Priority 4: Improving System Performance (Up to 425 points; N/B = 280 points)		
Returned funds: Up to 5 points.		
Deduct 3 points if any funds have been returned in the past 3 years.		
(N/B) Financial capacity measure or log: Up to 40 points.		
The percentage of this score * 25 points.		
(N/B) Leverage resources: Up to 5 points.		
The percentage of leverage of the total CoC dollars requested * 5 points.		
(N/B) Match: Pass or Fail. Up to 200 points.		
Having at least a 25% match to CoC project dollars excluding Leasing.		
(N/B) Cost Analysis: Pass or Fail. Up to 10 points.		

If project is below CoC average, points are awarded. For PSH and TH-RRH, this is determined by cost per bed using CoC dollars requested and for rapid re-housing, cost is determined by annual cost per proposed household.		
APR Submission: Up to 10 points.		
If APR was submitted by the deadline full points are awarded. If APR was not submitted by deadline but includes an explanation as to why and approved by HUD, 5 points will be awarded. If no explanation, then 0 points are awarded.		
(N/B) Project Monitoring and Financial Audit: Up to 20 points.		
Project monitored with no findings or project not monitored and evidence of a clean financial audit 20 points. Project monitored with no findings or project not monitored but no evidence of a clean financial audit 15 points. Findings with corrective actions implemented or in progress or implementation plan 10 points. Findings with no corrective actions implemented or in progress or implementation plan 5 points.		
(N/B) Organization Attendance at full CoC meeting (between 7/1/2022 – 6/30/2023): Up to 20 points.		
90% or higher is full points, otherwise is a percentage of available points: (Number of meeting attendance / 12) * 20 points.		
Policies and Procedures to ensure Data Quality: Up to 15 points.		
Pass or Fail.		
HMIS Data Quality: Up to 40 points.		
Data Quality score for project * 40 points.		
Recidivism: Up to 10 points.		
A review of the past 2 years of data to determine how many households recidivated (we will be reviewing 10/1/2020 – 9/30/2022). 2 points will be deducted from each household. This may result in a negative score.		
Bed Utilization Rates for Renewals: Up to 25 points.		
This is an average of utilization for the most recent completed year. 25 points: Greater than 60%, 22.5 points: 50% - 59.99%, 17.5 points: 40% - 49.99%, 10 points: 30% - 39.99%, 5 points: 20% - 20.99%, 2.5 points: 10% - 19.99%. 0 points: Less than 10%.		
For PSH projects: Up to 40 points.		
The percentage of clients who maintained or exited into Permanent Housing. The score at or below 60% = 0 points.		
For TH-RRH: Up to 40 points.		
The percentage of clients who exited or maintained Permanent Housing. The score at or below 60% = 0 points.		
For RRH projects: Up to 40 points.		
The percentage of clients who exited or maintained Permanent Housing. The score at or below 60% = 0 points.		
5 bonus points. For any of the three above (PSH, TH-RRH, RRH), a percentage of 92% or more will receive 5 bonus points for these measures, the most recently completed APR will be reviewed.		
Increased Overall Income: Up to 40 points as follows for PSH, based on the last completed APR:		
40 points: 95% - 100%, 32 points: 90% - 94.55%, 28 points: 85 - 89.99%, 24 points: 80% - 84.99%, 20 points: 75% - 79.99%, 16 points: 70% - 74.99%, 12 points: 60% - 69.99%. NO POINTS UNDER 60% for total income.		
Increased Income as follows for TH-RRH/RRH, based on the last completed APR: Up to 40 points. Sectioned off into overall and employment income, separately, as 2 x 20 point measures.		
20 points: 95% – 100%, 16 points: 90% - 94.99%, 14 points: 85% - 89.99%, 12 points: 80% - 84.99%, 10 points: 75% - 79.99%, 8 points: 70% - 74.99%, 6 points: 60% - 69.99%. NO POINTS UNDER 60% for total income.		
Increased Income as follows for RRH Projects, based on the last completed APR: Up to 40 points. Sectioned off into overall and employment income, separately, as 2 x 20 point measures.		
20 points: 95% - 100%, 18 points: 85% - 94.99%, 14 points: 75% - 84.99%, 12 points: 65 – 74.99%, 10 points: 55% - 64.99%, 8 points: 50% - 54.99%, 6 points: 40 – 49.99%. NO POINTS UNDER 40%.		
Increased Income as follows for TH Projects, based on the last completed APR: Up to 40 points. Sectioned off into overall and employment income, separately, as 2 x 20 point measures.		
20 points: 95% - 100%, 18 points: 85% - 94.99%, 14 points: 75% - 84.99%, 12 points: 65 – 74.99%, 10 points: 55% - 64.99%, 8 points: 50% - 54.99%, 6 points: 40 – 49.99%. NO POINTS UNDER 40%.		

Points Awarded	0
Priority 5: Partnering with Housing, Health, and Service Agencies (Up to 90 points, N/B = 70 points)	
Enrollment and Participation in Mainstream Benefits, based on the last completed APR: Up to 20 points.	
Percentage of enrollment and participate of program clients * 20 points.	
(N/B) At least five Memoranda, Contracts, Collaborative Agreements, and/or Letters of Collaboration with other providers and agencies specifically to assist homeless clients: Up to 70 points.	
12 points for every agreement in effect by 8/1/2023.	
Points Awarded	0
Priority 6: Racial Equity (Up to 30 points, N/B = 30 points)	
(N/B) Quality of Affirmatively Furthering Housing Marketing Plan: Up to 30 points.	
The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.	
Points Awarded	0
Priority 7: Improving Assistance to LGBTQ+ Individuals (Up to 50 points, N/B = 50 points)	
(N/B) Consumer Participation: Up to 20 points.	
Receive full points if the organization is effectively implementing Equal Access Rules to programs.	
(N/B) Consumer Participation and Strategy: Up to 30 points.	
Receive full points if the organization provides annual training on anti-discriminatory practices.	
Points Awarded	0
Priority 8: Persons with Lived Experience (Up to 100 points, N/B = 100 points)	
(N/B) Consumer Participation: Up to 70 points.	
If the organization has at least two people with lived expertise on its main governing board with lived experience, then full points are awarded. 50 points are awarded with only one member is present. 0 points are awarded if zero members are present.	
(N/B) Consumer Participation and Strategy: Up to 30 points.	
If the organization has a structured client participation workgroup to assist with the overall strategy of the organization, full points are awarded. In order to get full points, agendas and minutes from these groups must be presented.	
Points Awarded	0
Priority 9: Increasing Affordable Housing Supply (Up to 50 points, N/B = 50 points)	
(N/B) Consumer Participation: Up to 20 points.	
Receive full points if the project is a collaboration with a housing developer.	
(N/B) Consumer Participation and Strategy: Up to 30 points.	
Receive full points if the organization advocated on the federal level for increased funds towards affordable housing.	
Points Awarded	0
Bonus Points: Up to 20 points.	
For a project that leverages new affordable housing units as a result of this funding allocation.	
Bonus Points Awarded	
Bonus Points: Up to 20 points.	
For a proposed project with at least 50% of the households having an adult member with a substance abuse disorder and serving households with a pragmatic Housing First approach. In order to receive these points, provide a one page explanation of how the Housing First approach will be implemented for this population.	
Bonus Points Awarded	
Bonus Points: Up to 10 points.	
If the agency's financial capacity measure score is one sigma above the mean score of all the applicant organizations.	
Bonus Points Awarded	
Bonus Points: Up to 10 points.	
Compliance Requirement Question - Pass or Fail. PSH or TH-RRH project meets the Housing First requirement. 0 points if pass. Subtract 100 points if fail.	
Bonus Points Awarded	
Bonus Points: Up to 25 points.	
If the application is New/Transition.	
Bonus Points Awarded	
Contra-Bonus	
Organization will lose 25 points per non-eligible client in program. As demonstrated in HMIS.	
Bonus Points Awarded	

Total Points Awarded:

0



FY 2023 McHenry County Continuum of Care to End Homelessness Subjective Renewal Ranking Evaluation Tool				
Organization/Agency:				
Questions denoted with (N/B) will apply to all projects including new and old bonus projects.	Score	Percentage Points	Points Awarded	Comments
Priority 1: Ending homelessness for all persons				
(N/B) Sexual Orientation and Gender Identity: Up to 15 points.				
The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.				
1. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization has an understanding of sexual orientation and gender identity? Up to 5 points awarded.		0.00		
2. On a scale of 1-5 with 5 being the highest, the policies and procedures clearly outline recourse for a LGBTQ+ client who expresses concern about the services they receive. Up to 5 points awarded.		0.00		
3. On a scale of 1-5 with 5 being the highest, policies and procedures in general clearly outline discriminatory practices for client's eligibility across all programs. Up to 5 points awarded.		0.00		
Points Awarded			0.00	
(N/B) Program Equity: Up to 20 points.				
Ending homelessness for all persons requires thorough evaluation and planning to ensure equitable access. The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.				
1. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization has an understanding of racial equity? Up to 5 points awarded.		0.00		
2. On a scale of 1-5 with 5 being the highest, the policies and procedures clearly outline recourse for a person of color who expresses concern about the services they receive. Up to 5 points awarded.		0.00		
3. On a scale of 1-5 with 5 being the highest, the policies and procedures in general clearly outline discriminatory practices for client's eligibility across all programs. Up to 5 points awarded.		0.00		
4. On a scale of 1-5 with 5 being the highest, an assessment of data provided by the community development division demonstrates and equitable approach to providing equal access to services. This means that the rates of homelessness will be assessed against the level of more positive housing outcome. Up to 5 points awarded.		0.00		
Points Awarded			0.00	
Priority 6: Advance racial equity (Up to 10 points, N/B = 10 points)				
(N/B) Quality of Affirmatively Furthering Housing Marketing Plan: Up to 10 points.				
The percentage score of the average quality determination by Ranking Workgroup members. If no plan is present then 0 points are awarded.				
1. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization has assessed population and data statistics? Up to 5 points awarded.		0.00		
2. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization has effectively addressed furthering fair housing in their plan? To what level do you feel the organization will market to households who would not otherwise apply for assistance? Up to 5 points awarded.		0.00		
Points Awarded			0.00	
Priority 7: Involve people with lived experience (Up to 20 points, N/B = 20 points)				
(N/B) Consumer Participation: Up to 20 points.				
1. If the organization has at least two people on its main governing board/advisory board/staff with lived experience, then full points are awarded. 15 points are awarded with only one member is present. 0 points are awarded if zero members are present.				
2. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization will be able to effectively execute on strategy to have at least two people on its main governing board within nine months? Please note that a person with lived experience must have had that experience within the last seven years. Up to 5 points awarded.		0.00		
		0.00		
Points Awarded			0.00	
(N/B) Consumer Participation and Strategy: Up to 20 points.				
1. If the organization has a structured Client Participation Workgroup to assist with the overall strategy of the organization, full points are awarded. In order to get full points, Agendas and Minutes from these groups must be presented.				
2. On a scale of 1-5 with 5 being the highest, to what level do you feel the organization will be able to effectively execute on strategy to have at least two people on its strategic planning board within twelve months? Up to 5 points awarded.		0.00		
		0.00		
Points Awarded			0.00	
Total Subjective Points Awarded			0.00	