

McHenry County Continuum of Care to End Homelessness

Full Board Agenda – May 11, 2023 at 9:00 AM



To attend virtually: <https://meet.goto.com/569451645>

To attend by phone: 1-312-757-3121 Access code: 569-451-645

Next meeting date: Thursday, June 15th

1.0 Call to Order

2.0 Roll Call and Guest Introductions

3.0 Public Comment Period

4.0 Presentation

5.0 Review and Approval of Meeting Minutes

5.1 Approve: April 27, 2023 – Full Board meeting minutes

5.2 Review: April 6, 2023 – Steering Council Committee meeting minutes

6.0 Action Items

6.1 Vote: Homeless Prevention Program – Funding Recommendation

7.0 Old Business

7.1 Committee Chair Updates

- Community Awareness
- Finance
- Housing and Services

7.2 HMIS / Coordinated Entry / Built for Zero

7.3 Gaps and Systems Update

7.4 Strategic Planning Committee

8.0 New Business

9.0 Open Forum and Member Announcements

10.0 Adjournment



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

MEETING DESCRIPTION: CoC Board Meeting

DATE/TIME/LOCATION: April 27, 2023 9:00 am; via Videoconference **ATTENDANCE:**

Agency	Voting Member	Present?	Alternate Voting Member	Present?
22 nd Judicial Circuit	Josie Shattuck		Michaylla Meadows	
Advocate Good Shepherd AID	Suzanne Martinez			
	Alejandra Gutierrez		Gabrielle Kitchell	P
Catholic Charities	Amber Emmert	P	Catherine Weightman-Moore	
CCCS	Donna Rasmussen	P	Maria Vazquez	
FHPC	Suzanne Hoban		Erin Kemp	
HOS	Liz Heneks	P	Kristin Miller	P
Housing Authority	Sue Rose	P	Kim Ulbrich	
Independence Health	John Buckley		Shannon Guzick	
Lovell FHCC	Kya Hays	P	Lillie Prince	
Makrograde	Andrew Stuckey			
MC	Brandon Kyker	P	Hans Mach	P
MC ROE	James Menzer		Matt Tabar	
McHenry Savings Bank	Kathrine Violett			
McHenry Township	Deborah Macrito	P	Gary Barla	
Mental Health Board	Leonetta Rizzi		Karen Frisk	
New Directions	Bobby Gattone		Michelle Kavouras	
Northwestern Medicine	Anne King		Sarah Sartoria	
Options and Advocacy	Elyse Sereyka	P	Charlee Morris	
Pioneer Center	Carrie Freund	P	Gina Zinck	P
Prairie State Legal	Jourdan Gardner		Ryan Sugas	
Refuge for Women	Meredith Hodge	P	Joan Ruzevich	
Restoration America	Anna Hill		Irene Tapia	
Salvation Army, MC	Mercent Smith		Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	P
Society St Vincent dePaul	Bill Meath	P		
Supportive Housing Providers Association (SHPA)	Joseph Winford		David Esposito	
The Break	Noelle Dodge	P		
Thresholds	Kim McCoy	P	Aaron Neal	
Turning Point	Mike Neumann	P	Nancy Erickson	P
VAC MC	Victor Somoza	P	Mike Iwanicki	
Veterans Path to Hope	Laura Franz		Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	P	Clay Mutert	
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jeffrey Poynter		Elijah Wedwick	
Community Member:	Rich Ring			
Community Member	Sam Tenuto			
Community Member	Mary Mahady			

Non-Members Present: Erica Oneill, Lovell FHCC, Megan Bennett, MCHA; Joes Davis, HMIS Admin

NEXT MEETING DATE/TIME/LOCATION: May 18, 2023 9:00 am Videoconference

1.0 Call to order

Liz Heneks called the meeting to order at 9:02 a.m.

2.0 Roll Call and Guest Introductions

New attendees were added to the meeting.

3.0 Public Comment Period

None



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

4.0 Presentation

4.1 Housing and Coordination – Carrie Callery, ISC Housing and Outreach Coordinator

5.0 Review and Approval of Meeting Minutes

5.1 Approval of the March 16, 2023 CoC Full Board meeting minutes

Sue Rose requested a change to reflect a challenge that MCHA's challenge was not with rental assistance but rather past due rent program. Deb Macrito made a motion with the change. Bill Meath seconded. The motion carried.

5.2 Review of March 2, 2023 Steering Council minutes

Brandon Kyker made a motion to approve the minutes. Sue Rose seconded. All in favor, the motion carried.

5.3 Review of Jan. 6, 2023 Finance Committee minutes

Brandon Kyker made a motion to approve the minutes. Liz Heneks seconded. All in favor, the motion carried.

6.0 Old Business

6.1 Committee Chair Updates

- Community Awareness – Brandon Kyker gave a short update about the need to more adequately provide community outreach and engagement to landlords.

- Finance – Bill Meath said the committee met to recommend ESG funding. He said there has been discussion about how funding is being spent and the ability for the county to move money around as needed. He said there is a need for more to become involved in the finance committee, and noted his term is done in September.

- Housing and Services – Andrew Turner said there hasn't been a meeting in awhile but there is one coming soon. There is hope that by next cold season there is a drop-in or day center of some sort available.

6.2 HMIS and Coordinated Entry

Joe Davis said in-person training is scheduled for May 16 and 17. There will be a basics overview as well as projects specific trainings.

Gina Zinck coordinated entry is at a bit of standstill. There's no referrals out there and only one person in the assessment process. There were some concerns with achieving functional zero for Built for Zero that is currently being discussed that involves some data recording issues. Sue Rose asked if other counties that have achieved functional zero have the same issue. She said the problem seems to be unique to McHenry County.

6.3 Gaps and System Updates

Gina Zinck said she's seen larger families with limited English lately. PADS has been working through it, but that the families come with a different set of barriers.

Liz Heneks said there are no fair market rate apartments available. The clients HOS is working with can't pay the difference. Sue Rose agreed and said even people with good credit aren't finding places to live. Donna Rasmussen said she's even seen landlords asking for five times the rent upfront.

Aimee Knop wondered what the problems at Prairieview are right now. Liz Heneks said there are horrible conditions including poor conditions, hidden fees for renters and an overall challenge working with the landlord. Aimee asked how we funnel information about poor living conditions or illegal evictions. Brandon Kyker said they can be sent to him, and that any pictures taken of poor living conditions will be helpful.

Donna Rasmussen spoke about a grant to help people with rental assistance, but indicated funds are nearly expended.

6.4 Strategic Planning Committees

Liz Heneks noted there are three subcommittees that have been created. Brandon Kyker said there's a plans group, a housing and services group and a partners and resources group.

6.5 Emergency Solutions Grant – Update and Funding Recommendations



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Brandon Kyker spoke about the ESG state formula that determined the county's total dollar allocation. He apologized for the short time period to complete documents.

In the packet, the recommendations are shown. Bill Meath said funding was calculated based on scoring and some requirements for how funding is distributed.

Liz Heneks asked if she could see the scoring rubrics. Brandon Kyker said the rubrics could be sent after the meetings.

Brandon Kyker made a motion to approve the funding as recommended. Bill Meath seconded. Voice vote as follows and the motion passed:

Agency	Voting Member	Vote	Alternate Voting Member	Vote
22 nd Judicial Circuit	Josie Shattuck		Michaylla Meadows	
Advocate Good Shepherd	Suzanne Martinez			
AID	Alejandra Gutierrez		Gabrielle Kitchell	
Catholic Charities	Amber Emmert	Y	Catherine Weightman-Moore	
CCCS	Donna Rasmussen	Y	Maria Vazquez	
FHPC	Suzanne Hoban		Erin Kemp	
HOS	Liz Heneks	A	Kristin Miller	
Housing Authority	Sue Rose	P	Kim Ulbrich	
Independence Health	John Buckley		Shannon Guzick	
Lovell FHCC	Kya Hays		Lillie Prince	
Makrograde	Andrew Stuckey			
MC	Brandon Kyker	Y	Hans Mach	
MC ROE	James Menzer		Matt Tabar	
McHenry Savings Bank	Kathrine Violett			
McHenry Township	Deborah Macrito	Y	Gary Barla	
Mental Health Board	Leonetta Rizzi		Karen Frisk	
New Directions	Bobby Gattone		Michelle Kavouras	
Northwestern Medicine	Anne King		Sarah Sartoria	
Options and Advocacy	Elyse Sereyka		Charlee Morris	
Pioneer Center	Carrie Freund	A	Gina Zinck	
Prairie State Legal	Jourdan Gardner		Ryan Sugas	
Refuge for Women	Meredith Hodge	Y	Joan Ruzevich	
Restoration America	Anna Hill		Irene Tapia	
Salvation Army, MC	Mercent Smith		Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	Y
Society St Vincent dePaul	Bill Meath	Y		
Supportive Housing Providers Association (SHPA)	Joseph Winford		David Esposito	
The Break	Noelle Dodge	A		
Thresholds	Kim McCoy	Y	Aaron Neal	
Turning Point	Mike Neumann	A	Nancy Erickson	
VAC MC	Victor Somoza	Y	Mike Iwanicki	
Veterans Path to Hope	Laura Franz		Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	A	Clay Mutert	
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jeffrey Poynter		Elijah Wedwick	
Community Member:	Rich Ring			
Community Member	Sam Tenuto			
Community Member	Mary Mahady			

7.0 New Business

None

8.0 Open Forum and Member Announcements

Hans Mach said the roofing program for seniors will be starting soon using CDBG funds. Brandon Kyker said no agency has indicated they are going for homeless prevention fund money and that they should contact him soon if they plan to do so.

9.0 Motion to Adjourn



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Brandon Kyker motioned to adjourn. Gina Zinck seconded. The motion carried and the meeting adjourned at 10:31 a.m.

April 6, 2023 - CoC Steering Council minutes

Attendees:

Sam Tenuto – Present
Elizabeth Heneks – Present
Bill Meath – Present
Kathrine Violett – Present
Brandon Kyker – Present
Aaron Neal – Present
Andrew Turner – Present
Lillie Prince – Absent
Kya Hays – Present

Gina Zinck – Present
Laura Franz – Present
Joseph Davis – Present
Sue Rose – Present
Mike Neumann – Present
Anneliese Thurston – Present
Aimee Knop – Present
Carrie Freund – Present
Kristin Miller - Present

1.0 Welcome and Intros

Sam Tenuto called the meeting to order at 2:01 p.m.

Lou Ness introduced herself as a member of the McHenry County Board. She said there are more and more questions coming up regarding homelessness in the county and suggested she might be a good liaison to the CoC.

2.0 Review and Approval of Minutes

2.1 March 2, 2023 – Steering Council

Gina Zinck motioned to approve minutes. Brandon Kyker seconded. The motion carried.

3.0 Public Comment

None.

4.0 Old business

4.1 HMIS/Coordinated Entry/BFZ Updates

Joe Davis said trainings will take place soon, likely in early May. Information for the PIT Count final draft is completed and available for review before submission.

Gina Zinck said there has been one referral in coordinated entry and are moving forward with an assessment. No new referrals for PSH or TBRA. There is a new data report available for the hotel program as well.

4.2 Gaps and System Updates

Aimee Knop said recently CoC has gotten access to HMIS and has already been useful in two instances.

Bill Meath wondered if anybody is doing anything to get more supportive housing built. Kathrine Violett said the strategic planning committee is looking into that. She said she hopes the CoC and its

members can have better communication with local politicians in attracting this type of housing. She added the county has done a lot of work to identify what we have in the county and what is needed.

4.3 Strategic Planning Committee

Kathrine Violetta said the second planning session took place. The group is largely in the brainstorming step of the plan. There are three subcommittees that have been established to help to pull portions of the plan together. A plan is looking to fully take shape within a couple months.

5.0 New Business

Sam Tenuto said support in thinking of future presenters for full meetings may be needed. Kathrine Violetta said the Mental Health Board might be a good presentation since there's new leadership. There were also suggestions to have the McHenry County Division of Transportation out as well.

6.0 Review and Approval of April 20, 2023 full CoC board meeting agenda

Brandon Kyker said he would like to add an Emergency Solution Grant agenda item onto the full board agenda. Kathrine Violetta wanted to add the info from the strategic planning committee into the full agenda.

Kathrine Violetta motioned for approval. Brandon Kyker seconded. The motioned carried.

7.0 Member Announcements

Brandon Kyker thanked all the members for attending all these new meetings.

8.0 Adjourn

Brandon Kyker motioned to adjourn. Katherine Violetta seconded. The meeting adjourned 2:32 p.m.

**CONTINUUM OF CARE
SECTION I
FUNDING PLAN REVIEW RANKING SHEET**

*If combination request, enter letter followed by comma (Ex: R, SD, U, etc.)

R = Rent Assistance/Arrearage **M** = Mortgage Assistance/Arrearage
U = Utility Assistance/Arrearage **SD** = Security Deposit Assistance
CM = Case Management Services **SS** = Supportive Services (Legal Services only)

Project Priority Ranking	Provider Name	Continuum Recommended Funding Amt.\$	Types of Service
1.	Consumer Credit Counseling Services	\$19,000.00	R, CM
2.	Home of the Sparrow	\$25,500.00	R, SD, CM
3.	Prairie State Legal Services	\$15,500.00	SS
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Total Funds Recommended: \$60,000.00

**ALL AMOUNTS ARE SUBJECT TO APPROPRIATIONS AND OTHER FACTORS;
AMOUNTS REQUESTED ARE IN NO WAY GUARANTEED TO BE AWARDED**

Continuum of Care: McHenry County IL-500

Authorized CoC Representative: Brandon Kyker