

McHenry County Continuum of Care to End Homelessness

Full Board Agenda – March 20, 2025 at 9:00 AM



To attend virtually: <https://meet.goto.com/569451645>

To attend by phone: 1-312-757-3121 Access code: 569-451-645

Next meeting date: Thursday, April 17th, 2025

- 1.0 Call to Order
- 2.0 Roll Call and Guest Introductions
- 3.0 Public Comment Period
- 4.0 Presentation
- 5.0 Consent Agenda Items – Review and Approval of Meeting Minutes
 - 5.1 December 19, 2025 – Full Board Meeting Minutes
 - 5.2 January 16, 2025 – Full Board Meeting Minutes
 - 5.3 February 6, 2025 – Steering Council Meeting Minutes
- 6.0 Action Items
- 7.0 Old Business
 - 7.1 Coordinated Entry and Committee Chair Updates
 - Coordinated Entry
 - Community Awareness Committee
 - Finance Committee
 - HMIS Committee
 - Housing and Services Committee
- 8.0 New Business
 - 8.1 IDHS 2026 Homeless Prevention Program Announcement
- 9.0 Open Forum and Member Announcements
- 10.0 Adjournment



McHenry County Continuum of Care to End Homelessness CoC Board Meeting Minutes

DATE/TIME/LOCATION: December 19, 2024, 9:00 am; via video conference

1. **CALL TO ORDER** – L Prince called the meeting to order at 9:02 am.

2. ROLL CALL AND GUEST INTRODUCTIONS

Agency	Designated Voting Member	Present?	Alternate Voting Member	Present?	Additional Staff	Present?
4-C: Community Coordinated Child Care	Jessica Iandola	p				
Advocate Good Shepherd Hospital	Suzanne Martinez	p	Rafael Malpica			
Association for Individual Development	Alejandra Gutierrez		Aneliz Carbajal	p		
Catholic Charities	Amber Emmert		Cathy Weightman-Moore			
Consumer Credit Counseling Services	Donna Rasmussen		Diane Christensen			
Family Health Partnership Clinic	Suzanne Hoban		Erin Kemp			
Head Start	Alma Wright	p	Shari Figueroa			
Home of the Sparrow	Elizabeth Heneks	p	Kristin Miller	p		
Housing Action Illinois	Foluke Akanni		Bob Palmer			
Lovell Federal Health Care Center	Lillie Prince	p	Erica O'Neill			
McHenry County Community Development	Brandon Kyker	p	Joe Davis	p		
McHenry County Department of Health	Chrissy Wasson					
McHenry County Housing Authority	Kim Ulbrich		Pepper LaFontaine	p		
McHenry County Regional Office of Education	James Menzer		Matt Tabar			
McHenry County Workforce Network	Jeffery Poynter	p	Elijah Wedwick			
McHenry Township	Deborah Macrito		Gary Barla			
Mental Health Board	Leonetta Rizzi	p	Karin Frisk			
MSU Federal Credit Union	Kathrine Pfister	p				
NAMI McHenry County	Abbey Nicholas	p	Tina Karaway			
Options and Advocacy for McHenry County	Elyse Sereyka		Kayla Llewellyn	p		
Pioneer Center	Carrie Freund	p	Gina Zinck	p	Patty Moller	p
Prairie State Legal Services	Ryan Sugas	p	Paul Zukowski			
Refuge for Women	Meredith Hodge					
Restoration America	Anna Hill		Irene Tapia			
Salvation Army	Mercent Smith		Nancy Rivera			
Senior Care Volunteer Network	Sarah Schrempf		Erica Snooks			
Society of St. Vincent de Paul	Bill Meath		Alan Cichon	p		
Steven's Home	Nada Lunsford					
Thresholds	Anneliese Thurston	p	Aaron Neal	p	Kim McCoy	p
Turning Point	Mary Margaret Maule	p	Nancy Erickson			
Veterans Path to Hope	Laura Franz	p	Angela Wood-Zuzevich			
Warp Corps	Andrew Turner	p	Rob Mutert			
Willow Creek of Crystal Lake	Julie Davis	p	Debbie Anderson			
Woodstock Food Pantry	Virginia Peschke	p				
Members at Large:	Rich Ring	p				
	Sam Tenuto					
Non-members attending:						

3. **PUBLIC COMMENT PERIOD** – None

4. **PRESENTATION** – Postponed until January 2025 – Suicide Prevention Grant – Ryan Jacobsen, Veterans Path to Hope

5. REVIEW AND APPROVAL OF MEETING MINUTES - CONSENT AGENDA ITEMS

5.1 Approval of November 21, 2024 – Full Board Meeting Minutes

5.2 Approval of November 7, 2024 – Steering Council Meeting Minutes

Rich Ring and Andrew Turner said they were marked on meeting minutes as absent, but they both were there. S Martinez motioned to approve the Consent the Agenda items with the attendance corrections. P LaFontaine seconded the motion. All in favor, motion passed.



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6. ACTION ITEMS

6.1 Coordinated Entry- Memorandum of Understanding (MOU) – G Zink referred to the Board Meeting packet to approve the new version of the MOU. This is the best standard practice to use this form and requirement for our Coordinated Entry system. J Davis motioned to approve the MOU as presented. L Prince seconded. All in favor. G Zinck encouraged agencies to return the MOU's when they are sent after the holidays, beginning of January.

7. OLD BUSINESS

7.1 Committee Chairs Updates

7.1.1 Coordinated Entry – G Zinck shared no vacancies in any of the PH programs. There is movement with the Coming Up vouchers and now we need to find more units. That would free up 2 PH spots. The RRH is going well – they are getting people, but the units are hard to find. 13 kids total of 50 in PADS program – the number fluctuates a lot. The cold weather hotel program was busy this time of the year, unlike last year. 33 different people that we helped, 71 placements (November 1-December 13) and it excludes the overflow family who are awaiting transitional housing. The season started earlier this year.

7.1.2 Community Awareness Committee – J Davis reported the committee met and continue to talk about awareness: social media campaign to drive people to website; business cards with QR code to have the People in Need Forum; and collecting stories from agencies and those who have moved through the system.

7.1.3 Finance Committee – First finance meeting will start in January, and they will be reviewing the past competition materials. Attend the meeting to provide input.

7.1.4 HMIS Committee – J Davis shared that we are migrating from Wellsky into Clarity (new system) and users have been deactivated from Wellsky. Joyce is the HMIS admin. Committee will meet in January to go over the data and data transfer, issues with reports or what agency's have been doing to track their data when they don't have access to the system.

7.1.5 Housing & Services Committee – No report.

7.2 Point in Time Count – January 17th (January 24 – backup date) - B Kyker stated that an email on the event was sent by S Tenuto and be on the lookout for communications from him in early January. There are still opportunities for people to volunteer. The Community Awareness Committee is considering doing a summer PIT count to see how the numbers differ.

8. NEW BUSINESS - None

9. OPEN FORUM AND MEMBER ANNOUNCEMENT

- S Martinez stated they are holding a Dr Martin Luther King Breakfast and B Kyker will help to distribute flyers to the group.
- B Kyker CDBG & Home grants due (2 project limits) on January 17th. He can help with guidance or feedback on the application. Contact him about your projects if you would like his input on either grant opportunity.

10. ADJOURNMENT

B Kyker motioned to adjourn at 9:30 a.m., Seconded by S Martinez. All in favor, motion passed.



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Minutes respectfully submitted by K Pfister.

NEXT MEETING DATE/TIME/LOCATION: January 16, 2025 @ 9:00 am Videoconference



McHenry County Continuum of Care to End Homelessness CoC Board Meeting Minutes

DATE/TIME/LOCATION: January 16, 2025, 9:00 am; via video conference

1. **CALL TO ORDER** – L Prince called the meeting to order at 9:01 am.

2. ROLL CALL AND GUEST INTRODUCTIONS

Agency	Designated Voting Member	Present?	Alternate Voting Member	Present?	Additional Agency Staff	Present?
4-C: Community Coordinated Child Care	Jessica landola	P				
Advocate Good Shepherd Hospital	Suzanne Martinez	P	Rafael Malpica			
Association for Individual Development	Alejandra Gutierrez	P	Aneliz Carbajal			
Catholic Charities	Amber Emmert	P	Cathy Weightman-Moore			
Consumer Credit Counseling Services	Donna Rasmussen	P	Diane Christensen			
Family Health Partnership Clinic	Suzanne Hoban		Erin Kemp			
Head Start	Alma Wright		Shari Figueroa			
Home of the Sparrow	Elizabeth Heneks	P	Kristin Miller	P	Lindsay Kellner	P
Housing Action Illinois	Foluke Akanni	P	Bob Palmer			
Lovell Federal Health Care Center	Lillie Prince	P	Erica O'Neill			
McHenry County Community Development	Brandon Kyker	P	Joe Davis	P		
McHenry County Department of Health	Chrissy Wasson	P				
McHenry County Housing Authority	Kim Ulbrich		Pepper LaFontaine	P		
McHenry County Regional Office of Education	James Menzer		Matt Tabar			
McHenry County Workforce Network	Jeffery Poynter		Elijah Wedwick			
McHenry Township	Deborah Macrito	P	Gary Barla			
Mental Health Board	Leonetta Rizzi		Karin Frisk	P		
MSU Federal Credit Union	Kathrine Pfister	P				
NAMI McHenry County	Abbey Nicholas		Tina Karaway	P		
New Directions	Bobby Gattone		Dan Woodward			
Northwestern Medicine	Sarah Santoria		Dawn Roznowski			
Options and Advocacy for McHenry County	Elyse Sereyka		Kayla Llewellyn			
Pioneer Center	Carrie Freund		Gina Zinck	P	Samantha Marcellis	P
Prairie State Legal Services	Ryan Sugas		Paul Zukowski		Arnetta Simmons	P
Refuge for Women	Meredith Hodge	P				
Restoration America	Anna Hill		Irene Tapia			
Salvation Army	Mercent Smith	P	Nancy Rivera			
Senior Care Volunteer Network	Sarah Schrempf		Erica Snooks			
Society of St. Vincent de Paul	Bill Meath		Alan Cichon	P		
Steven's Home	Nada Lunsford					
Thresholds	Anneliese Thurston	P	Aaron Neal	P	Kim McCoy	P
Turning Point	Mary Margaret Maule	P	Nancy Erickson	P	Theresa Meshes	P
United Way of Greater McHenry County	Jamie Maravich		Sofie Dzik			
Veterans Path to Hope	Laura Franz	P	Angela Wood-Zuzevich		Ryan Jacobsen	P
Warp Corps	Andrew Turner	P	Rob Mutert			
Willow Creek of Crystal Lake	Julie Davis	P	Debbie Anderson	P		
Woodstock Food Pantry	Virginia Peschke	P				
Members at Large:	Rich Ring	P				
	Sam Tenuto	P				
Non-members attending:	Tom Riley	P				

3. **PUBLIC COMMENT PERIOD** – None

4. **PRESENTATION** – Suicide Prevention Grant – Ryan Jacobsen, Veterans Path to Hope (VPH)
R Jacobsen started doing the SSVF (homeless veterans grant) approximately 8 years ago with VPH working with many of the CoC Board member agencies. Award grant from VA which covers McHenry, Lake, Boone, Stevenson, Winnebago, and WI counties – eligible at Lovell and Madison VAs. Please refer any Veterans you may be working with (no income threshold requirement): rental assistance, safety, counseling, food, transportation, etc. L Franz noted this program is staff by other Veterans who are in a unique position to walk alongside. Veteran doesn't have to be at a "tipping point" but you see behavioral changes, please refer. A hand-picked Veteran team will be working with referred individuals who are trained, resourceful and have walked the walk. VA does a lot of studies on veteran suicide – those who are not connected



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to the VA are at the greatest risk. VA connection is a huge step in prevention. L Prince shared that those who don't consider themselves to be veterans – may still be eligible. Call her agency or Veterans Path to Hope and they can help with eligibility confirmation.

S Martinez said she is on the Board of Suicide Prevention of McHenry County. She would like to connect the two programs to share information and digital resources. R Jacobsen stated he would be at the Board meeting today and will share information on eligibility with the CoC Board.

S Tenuto talked about working with families of Veterans and how these types of prevention programs are so important to helping communities help their loved ones. R Jacobsen stated that they offer on-site counseling on-site to family members and care givers.

L Franz talked about the necessity of partnering with other agencies being the key to the success of Veterans Path to Hope. Seeking out options for referrals with trusted providers for Veterans to choose from helps to strengthen support and affect outcomes.

5. REVIEW AND APPROVAL OF MEETING MINUTES - CONSENT AGENDA ITEMS

5.1 Approval of December 5, 2024 – Steering Council Meeting Minutes

5.2 Approval of October 1, 2024 – HMIS Committee Meeting Minutes

5.3 Approval of November 12, 2024 – HMIS Committee Meeting Minutes

S Martinez motioned to approve the Consent the Agenda as presented. B Kyker seconded the motion. All in favor, motion passed.

6. ACTION ITEMS - None

7. OLD BUSINESS

7.1 Committee Chairs Updates

7.1.1 *Coordinated Entry* – G Zinck shared that they have a new MOU they will be sending around for completion. They will be updating policies/procedures based on the new HMIS system. They haven't been able to use HMIS since 12/15 for referrals – these have been slow to come in the absence of the system. They meet regularly. All other Shelters are full, but PADS still has some room. The Cold Weather saw 46 unduplicated from 11/29 – 1/16. More cold weather is coming, and they may need additional funding.

7.1.2 *Community Awareness Committee* – Julie Davis reported that their biggest focus has been People in Need Forum and the cards directly people to the website and getting the word out. Please check your agency's information on the website and let her know if there needs to be updates. Next meeting January 27th – please let her know you are interested in the committee's work – her email was put into the chat.

7.1.3 *Finance Committee* – D Rassmussen the committee met and discussed the priority projects for the competition and the process. They will be meeting on the 1st Friday of each month to prioritize and get ready for the competition. They request agencies return the applications as soon as possible to assist with the process.

7.1.4 *HMIS Committee* – Joe Davis shared that there has been some hiccups with the migration nearing the end. and he is meeting with ICA to make sure information is linked correctly. The committee went over the LSA (see below). They will continue to work with the systems and conversion. Joyce Williams from ICA is the best person to address questions to and please copy Joe Davis in the email.



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7.1.5 Housing & Services Committee – Lindsey (?) reported that the committee focused on with the Cold Weather Program and the possible need for funding. There are a select few people who can't use the program. They are looking into the Backpack roll out beds as an alternative for folks who can't be in the hotel program. The beds help maintain body heat and it can roll right into a backpack. Considering purchasing these for a couple of participants. Also re-engaging the landlord program. Draft of MOU they will send out to the landlords.

7.2 Point in Time Count – January 17th (January 24 – backup date) – S Tenuto shared that tonight was the kickoff meeting for the routes to get instructions. Practice of PIT survey routes and collecting information from resource day at Willow Church – they are meeting tonight at 11:30 to begin. He has sent out updates, tips/hints and contact information. Safety is key at this count. He will provide a form to organizations not using HMIS so we can get that information collected as well.

NEW BUSINESS

8.1 Longitudinal Systems Analysis (LSA) Review – Joe Davis shared the system review data October 2023 – September 2024. If you would like to see the data in a different format, please reach out to Joe. He is submitting this to HUD as required. He stated that there were some changes in the trends: increase of households experiencing homelessness; a rise in exits to permanent housing; and zero returns to homelessness from the system. Better outcomes than in previous years.

8. OPEN FORUM AND MEMBER ANNOUNCEMENT

- B Kyker – CDBG and Home Grant applications due tomorrow by 4pm. The eMail he sent out about the 10 units for a Pearl St 2 in McHenry and the project has combined a lot of funding streams together to make the development happen. It looks like they are able to move forward if they can find 10 clients with vouchers confirmed to fill the units. They want the discussions to take place by mid-February. Reach out to B Kyker ASAP.
- S Martinez – 16th Annual Dr Martin Luther King breakfast. Some spots are still open B Kyker sent out the invite.
- A Guiterrez - AID case management program no longer has a wait list. Additional programs are coming online.
- V Peschke the Food Pantry is losing their current space and they want to purchase the next location. They need a larger space. If you hear of anything, please contact her.
- F Akanni - Housing Action Illinois was a Statewide going over the general assembly session advocacy.
 - 1) IDHS late on ESG payments – please let her know if you are affected and she will advocate on your behalf.
 - 2) They will be asking for an increase of \$100,000,000 in funding for prevention, diversion, and street outreach.
 - 3) 25 municipalities that have passed ordinances against camping bans p they are looking to do a State-wide bill to reverse it.

9. ADJOURNMENT

B Kyker motioned to adjourn at 10:10 a.m., Seconded by S Martinez. All in favor, motion passed.

Minutes respectfully submitted by K Pfister.

NEXT MEETING DATE/TIME/LOCATION: February 20, 2025 @ 9:00 am Videoconference



McHenry County Continuum of Care to End Homelessness Steering Council Minutes – February 6, 2025 at 1:00 PM

Next meeting date: March 6, 2025

Members	Present?
Lillie Prince	
Laura Franz	
Donna Rasmussen	X
Kathrine Pfister	
Julie Davis	
Lindsay Kellner	X
Aaron Neal	X
Brandon Kyker	X
Gina Zinck	X
Joe Davis	X
Suzanne Martinez	
Alma Wright	X
Anneliese Thurston	X

Frequent Attendees:

Liz Heneks	
Bill Meath	
Kristin Miller	
Carrie Freund	
Andrew Turner	
Sarah Ponitz	X

The meeting was called to order by Brandon Kyker at 1:00 pm

1.0 Roll Call and Guest Introductions

Brandon did roll call as documented above.

2.0 Review and Approval of Meeting Minutes

2.1 December 5, 2024 ~ Steering Council meeting minutes

2.2 January 2, 2025 ~ Steering Council meeting minutes

Gina made a motion to approve the minutes as presented, seconded by Brandon, all in favor and motion carried.

3.0 Public Comment Period - none

4.0 Action Items ~ none

5.0 Old Business

5.1 Systems Updates

Joe: HMIS update: Migration is moving along. Looking for PIT surveys.

Gina: CE: system is steady with some room available. Plenty of room at PADS. PSH remains a need. Cold weather program remains a high priority.

6.0 New Business

Brandon introduced the CoC competition and prioritization of projects. Aaron summarized that HUD issued, January 16, a press release regarding the initial awards notices from most recent CoC NOFO, with a mention of a second notice coming out (information unknown). Thresholds PSH application straddled Tier 1/Tier 2 and they were only awarded the Tier 1 portion. Brandon will reach out to other CoC leads to see if there is information about the second release. Other Tier 1 projects were increased. **(See summary below as sent out by Brandon via email and verbally summarized during the Steering Council)**

HUD released the first of two notices which shows increases to funding for CoC projects from the recent competition, please see below. HUD has not released the notice about Tier 2 funding yet for communities.

Tier 1 Projects that received additional funding:

- Home of the Sparrow – TH-RRH → **\$529,313.00** (an increase of **\$62,500**, from initial request of \$466,758)
- Home of the Sparrow – DV-RRH → **\$103,771.00** (an increase of **\$15,216**, from the initial request of \$88,555)
- Pioneer Center – Coordinated Entry → **\$82,380.00** (an increase of **\$4,380**, from the initial request of \$78,000)
- Veterans Path to Hope – Scattered Site PSH → **\$112,362.00** (an increase of **\$17,611**, from the initial request of \$94,751)
- Veterans Path to Hope – Transition to Home TH-RRH → **\$96,224.00** (an increase of **\$7,817**, from the initial request of \$88,407)

Tier 1 and Tier 2 Projects that did not receive additional funding:

- Thresholds – PSH → **\$125,105.00** (This project straddled Tier 1 and Tier 2, the Tier 2 funding notice has not been released yet.)
- McHenry County – HMIS → **\$45,571.00** (No increase)

Brandon reminded about the Friday Finance Committee and discussion related to prioritization for a recommendation to Steering Council to then go to Full Board. Brandon stated he'd like to see the CoC competition favor PSH projects due to the impact of lower funding on their long-term success and stability. PSH is long-term and Brandon believes there are other funding streams for the other types of housing. Gina supported this by stating PSH supports the most vulnerable populations and could be expanded to include family PSH. Aaron summarized the impact of losing PSH units already and that losing funding from Tier 2 could cut more units. Everyone is hopeful that the second notice will result in more funding for Thresholds PSH. Aaron reminded that the overall CoC score impacts overall funding and being a high-performing community brings in more dollars. Brandon reminded that 90% of Tier 1 is guaranteed and the remaining 10% goes to Tier 2. McHenry CoC has not done well enough at including those with lived experience to participate/be a consultant – this is ESSENTIAL.

Gina added that perhaps HMIS could add a question related to lived experience and willingness to participate.

Brandon sent the Finance Committee the APRs out of Clarity to use for the discussion tomorrow. There are many ways to prioritize/divide the project types up.

Next application will be done in 2 years and Aaron suggested we remind ourselves that funds are not guaranteed. Gina reminded us that we lost PSH from Pioneer previously. She wondered if agencies who got more funding would agree to move their extra funding to Thresholds to support the continuation of their PSH. Brandon will reach out for guidance from HUD to see if this would be allowed. Brandon asked Aaron about IDHS renewals and when they end so he can be prepared for recommendations.

7.0 Review and Approval of the February 20, 2025 Full Board meeting agenda

Brandon moved to approve the full board meeting agenda; seconded by Joe, approved by all and motion carried.

8.0 Open Forum and Member Announcements

Joe said county is in the process of completing the Consolidated Plan which determines priorities for CDBG/HOME. There are surveys for nonprofits to complete which will guide allocations. Brandon said they are considering doing a year of infrastructure projects and will always do 15% services. Having a priority each year would be less expensive overall. Transportation and affordable housing are coming up as primary needs, followed by job opportunities.

9.0 Adjournment

Aaron made a motion at 1:40 pm to adjourn, seconded by Alma, approved by all and motion carried.

Minutes respectfully submitted by Laura Franz, 2.18.2025

1.0