

# McHenry County Continuum of Care to End Homelessness

## Full Board Agenda – September 15, 2022 at 9:10 A.M.



To attend virtually: <https://meet.goto.com/CDDivision/fullboard>

To attend by phone: 1-669-224-3412      Access code: 116-042-629

- 1.0 Call to order
- 2.0 Roll Call and Guest Introductions
- 3.0 Public Comment Period
- 4.0 Presentation
  - 4.1 Built-for-Zero – Gina Zinck and Brandon Kyker
  - 4.2 CDBG and HOME – Hans Mach and Brandon Kyker
- 5.0 Consent Agenda Items
  - 5.1 Approval of the August 18, 2022 CoC Full Board meeting minutes
- 6.0 Consent Agenda – For Discussion Items
- 7.0 Old Business
  - 7.1 HMIS
  - 7.2 Gaps and Systems Update
  - 7.3 Special Funding NOFO – Recommendation not to pursue
  - 7.4 FY22 CoC Competition
- 8.0 New Business
  - 8.1 Housing Crisis
  - 8.2 Collaborative Applicant 2023
    - 8.2.1 HMIS
    - 8.2.2 Collaborative Applicant
    - 8.2.3 Unified Funding Agency (UFA)
  - 8.3 Landlord Recognition – Awards
  - 8.4 VI-SPDAT Assessment Questions
  - 8.5 Neighbors in Need Logo

8.6 Overview of current MOUs

9.0 Open Forum and Member Announcements

10.0 Motion to Adjourn



# McHenry County Continuum of Care to End Homelessness MEETING MINUTES

**MEETING DESCRIPTION:** CoC Board Meeting

**DATE/TIME/LOCATION:** August 18, 2022, 9:00 am; via Videoconference **ATTENDANCE:**

Agency	Voting Member	Present?	Alternate Voting Member	Present?
4-C:Community Coordinated Child Care	Nicole Davis	X		
Advocate Good Shepherd	Suzanne Martinez	X		
AID	Alejandra Gutierrez	X	Gabrielle Kitchell	
Catholic Charities	Amber Emmert		Catherine Weightman-Moore	
CCCS	Donna Jackowiak	X	Donna Rasmussen	
FHPC	Suzanne Hoban	X	Jaret Ross	
HOS	Debbie DeGraw	X	Liz Heneks	X
Hope Takes Action	Bill Meath	X	n/a	
Housing Authority	Sue Rose	X	Kim Ulbrich	
Independence Health	Shannon Guzick	X	Marie Barnhart	
Lake McHenry ROE	James "Jim" Menzer	X	Matt Tabar	
Lovell FHCC	Lillie Prince	X	Kya Hays	X
Makrograde	Andrew Stuckey			
MC Comm Devt Div	Brandon Kyker	X	Hans Mach	X
McHenry Savings Bank	Kathrine Violett			
McHenry Township	Deborah Macrito		Gary Barla	
Mental Health Board	Terry Braune		Karin Frisk	
New Directions	Bobby Gattone	X		
New Life Transitions	Charles Sprague		David Johnson	
Options and Advocacy	Elyse Sereyka	X	Angela Fenton	
Pioneer Center	Carrie Freund	X	Gina Zinck	X
Prairie State Legal	Arlo Harmon		Ryan Sugas	
Refuge for Women	Meredith Hodge	X	Sandi Moore	
Restoration America	Anna Hill	X	Chris Samuels	
Ridgefield-CL Pres Church	Michael Rugh		Sarah Kelewae	
Salvation Army, MC	Mercent Smith	X	Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	
Supportive Housing Providers Association (SHPA)	David Esposito		Merredith Montgomery	
Thresholds	Kim McCoy	X	Aaron Neal	X
Turning Point	Mike Neumann	X	Nancy Erickson	
VAC MC	Victor Somoza	X	Mike Iwanicki	
Veterans Path to Hope	Laura Franz	X	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	X	Clay Mutert	X
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jake Rohn		Elizabeth Del Rio	
Community Member:	Rich Ring			
Community Member:	Nancy Portincaso			
Community Member:	Noelle Dodge	X		

Non-Voting Members Present: Joseph Davis, M CCD; Megan Bennett, MCHA; Charlie Sullivan, Live4Lali; Tom Riley, PC; Susan Keller, PC; Kristin Miller, HOS; Phoebe Wang, Thresholds; Rob Mutert, Warps Corps

Non-Members Present:

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**NEXT MEETING DATE/TIME/LOCATION:** September 15, 2022 9:00 am **Videoconference**

**1.0 CALL TO ORDER** ~ L Heneks called the meeting to order at 9:01 am.

**2.0 ROLL CALL AND GUEST INTRODUCTIONS**



# McHenry County Continuum of Care to End Homelessness MEETING MINUTES

## 3.0 PUBLIC COMMENT PERIOD

No public comments.

## 4.0 PRESENTATION

4.1 1<sup>st</sup> Way – Judy Cocks

4.2 Community Resource Days – Gina Zinck and Brandon Kyker

Renamed the Empower Shower to be more inclusive of those who are not homeless that were coming in for assistance and now this event is held weekly at Willow Creek. Outcomes have increased and improved with attendance increasing, especially new people seeking services. Many services are offered. Other counties are trying to duplicate this effort.

## 5.0 CONSENT AGENDA ITEMS

5.1 Approval of 7/21/2022 CoC Full Board meeting minutes

Motion by S Rose to approve the consent agenda item with minor corrections, seconded by H Mach, all in favor so motion carried. S Rose: page 6, 4.1 “Joe Davis developed a short guide”. Page 6. Project presentation ..... Page 10 All projects.

## 6.0 CONSENT AGENDA-FOR DISCUSSION/ACTION ITEMS

6.1 Approval of the 8/4/2022 Steering Council meeting minutes

6.2 Approval of the 7/18/2022 Community Awareness meeting minutes

Motion by B Kyker to approve the consent agenda item with minor corrections, seconded by J Menzer, all in favor so motion carried.

## 7.0 OLD BUSINESS

7.1 HMIS/Coordinated Entry/Built-for-Zero

J Davis indicated there is nothing new for HMIS. G Davis reported on current referrals, indicated PC may start taking intakes again at the end of September. The list is still long. Meeting is well attended. New Cycle for BFZ is starting. G Zinck stated they wish to enlarge the veteran BFZ team. There are a couple of individuals with lived experience who are on the call to see if they would like to participate in the CoC to consult.

7.2 Gaps and System Updates

G Zinck said many large families are calling for shelter assistance. Affordable housing is not available, no vacancies. Landlords are accepting the TBRA but then requiring the potential resident to earn 3x the income in order to be accepted. One landlord is doing 3-month prepaid leases. Need for SROs.

7.3 Special NOFO

B Kyker reported that an LOI is the way to apply. Applications for CoC competition just came out so we're reorganizing meetings to meet deadlines for ranking. Any interested agencies should contact B Kyker.



# McHenry County Continuum of Care to End Homelessness MEETING MINUTES

## 8.0 NEW BUSINESS

**8.1** Steering Council Meeting Date Change: September 1 moved to September 8 for Competition Scoring

**8.2** CoC Competition

B Kyker stated applications are out as per his recent email.

**8.3** Vote: CoC Prioritization Plan

B Kyker indicated Ranking Committee met and made small adjustments to the Prioritization and Ranking Plans. B Meath had added in additional language for Finance Committee. For Ranking Rubric, there were minor adjustments that he reviewed. Language was changed for medical collaborations to include Collaborative Agreements and not just MOUs. HUD is reinstating the need for someone with lived experience on the BOD for agencies.

S Martinez made a motion to approve the Prioritization Plan seconded by D Jackowiak, and a voice vote was held as follows, resulting in the motion carrying:

Agency	Voting Member	VOTE	Alternate Voting Member	VOTE
4-C:Community Coordinated Child Care	Nicole Davis	Y		
Advocate Good Shepherd AID	Suzanne Martinez	Y		
	Alejandra Gutierrez	Y	Gabrielle Kitchell	
Catholic Charities	Amber Emmert		Catherine Weightman-Moore	
CCCS	Donna Jackowiak	Y	Donna Rasmussen	
FHPC	Suzanne Hoban	Y	Jaret Ross	
HOS	Debbie DeGraw	Y	Liz Heneks	
Hope Takes Action	Bill Meath	Y	n/a	
Housing Authority	Sue Rose	Y	Kim Ulbrich	
Independence Health	Shannon Guzick	Y	Marie Barnhart	
Lake McHenry ROE	James "Jim" Menzer	Y	Matt Tabar	
Lovell FHCC	Lillie Prince	Y	Kya Hays	
Makrograde	Andrew Stuckey			
MC Comm Devt Div	Brandon Kyker	A	Hans Mach	
McHenry Savings Bank	Kathrine Violet			
McHenry Township	Deborah Macrito		Gary Barla	
Mental Health Board	Terry Braune		Karin Frisk	
New Directions	Bobby Gattone	Y		
New Life Transitions	Charles Sprague		David Johnson	
Options and Advocacy	Elyse Sereyka	Y	Angela Fenton	
Pioneer Center	Carrie Freund	Y	Gina Zinck	
Prairie State Legal	Arlo Harmon		Ryan Sugas	
Refuge for Women	Meredith Hodge	Y	Sandi Moore	
Restoration America	Anna Hill	Y	Chris Samuels	
Ridgefield-CL Pres Church	Michael Rugh		Sarah Kelewae	
Salvation Army, MC	Mercent Smith	Y	Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	
Supportive Housing Providers Association (SHPA)	David Esposito		Merredith Montgomery	
Thresholds	Kim McCoy	Y	Aaron Neal	
Turning Point	Mike Neumann	Y	Nancy Erickson	
VAC MC	Victor Somoza	Y	Mike Iwanicki	
Veterans Path to Hope	Laura Franz	Y	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	Y	Clay Mutert	
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jake Rohn		Elizabeth Del Rio	
Community Member:	Rich Ring			



# McHenry County Continuum of Care to End Homelessness MEETING MINUTES

Community Member:	Nancy Portincaso			
Community Member:	Noelle Dodge			

## 8.4 Vote: CoC Reallocation Plan

D Jackowiak made a motion to approve the Reallocation Plan seconded by G Zinck, and a voice vote was held as follows, resulting in the motion carrying:

Agency	Voting Member	VOTE	Alternate Voting Member	VOTE
4-C:Community Coordinated Child Care	Nicole Davis	Y		
Advocate Good Shepherd	Suzanne Martinez	Y		
AID	Alejandra Gutierrez	Y	Gabrielle Kitchell	
Catholic Charities	Amber Emmert		Catherine Weightman-Moore	
CCCS	Donna Jackowiak	Y	Donna Rasmussen	
FHPC	Suzanne Hoban	Y	Jaret Ross	
HOS	Debbie DeGraw	Y	Liz Heneks	
Hope Takes Action	Bill Meath	Y	n/a	
Housing Authority	Sue Rose	Y	Kim Ulbrich	
Independence Health	Shannon Guzick	Y	Marie Barnhart	
Lake McHenry ROE	James "Jim" Menzer	Y	Matt Tabar	
Lovell FHCC	Lillie Prince	Y	Kya Hays	
Makrograde	Andrew Stuckey			
MC Comm Devt Div	Brandon Kyker	A	Hans Mach	
McHenry Savings Bank	Kathrine Violett			
McHenry Township	Deborah Macrito		Gary Barla	
Mental Health Board	Terry Braune		Karin Frisk	
New Directions	Bobby Gattone	Y		
New Life Transitions	Charles Sprague		David Johnson	
Options and Advocacy	Elyse Sereyka	Y	Angela Fenton	
Pioneer Center	Carrie Freund	Y	Gina Zinck	
Prairie State Legal	Arlo Harmon		Ryan Sugas	
Refuge for Women	Meredith Hodge	Y	Sandi Moore	
Restoration America	Anna Hill	Y	Chris Samuels	
Ridgefield-CL Pres Church	Michael Rugh		Sarah Kelewae	
Salvation Army, MC	Mercent Smith	Y	Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	
Supportive Housing Providers Association (SHPA)	David Esposito		Merredith Montgomery	
Thresholds	Kim McCoy	Y	Aaron Neal	
Turning Point	Mike Neumann	Y	Nancy Erickson	
VAC MC	Victor Somoza	Y	Mike Iwanicki	
Veterans Path to Hope	Laura Franz	Y	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	Y	Clay Mutert	
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jake Rohn		Elizabeth Del Rio	
Community Member:	Rich Ring			
Community Member:	Nancy Portincaso			
Community Member:	Noelle Dodge			

## 8.5 Vote: CoC Ranking Rubric

N Dodge made a motion to approve the Ranking Rubric seconded by L Heneks, and a voice vote was held as follows, resulting in the motion carrying:

Agency	Voting Member	VOTE	Alternate Voting Member	VOTE
4-C:Community Coordinated Child Care	Nicole Davis	Y		
Advocate Good Shepherd	Suzanne Martinez	Y		



# McHenry County Continuum of Care to End Homelessness MEETING MINUTES

AID	Alejandra Gutierrez	Y	Gabrielle Kitchell	
Catholic Charities	Amber Emmert		Catherine Weightman-Moore	
CCCS	Donna Jackowiak	Y	Donna Rasmussen	
FHPC	Suzanne Hoban	Y	Jaret Ross	
HOS	Debbie DeGraw	A	Liz Heneks	
Hope Takes Action	Bill Meath	Y	n/a	
Housing Authority	Sue Rose	Y	Kim Ulbrich	
Independence Health	Shannon Guzick	Y	Marie Barnhart	
Lake McHenry ROE	James "Jim" Menzer	Y	Matt Tabar	
Lovell FHCC	Lillie Prince	Y	Kya Hays	
Makrograde	Andrew Stuckey			
MC Comm Devt Div	Brandon Kyker	A	Hans Mach	
McHenry Savings Bank	Kathrine Violett			
McHenry Township	Deborah Macrito		Gary Barla	
Mental Health Board	Terry Braune		Karin Frisk	
New Directions	Bobby Gattone	Y		
New Life Transitions	Charles Sprague		David Johnson	
Options and Advocacy	Elyse Sereyka	Y	Angela Fenton	
Pioneer Center	Carrie Freund	A	Gina Zinck	
Prairie State Legal	Arlo Harmon		Ryan Sugas	
Refuge for Women	Meredith Hodge	Y	Sandi Moore	
Restoration America	Anna Hill	Y	Chris Samuels	
Ridgefield-CL Pres Church	Michael Rugh		Sarah Kelewae	
Salvation Army, MC	Mercent Smith	Y	Nancy Rivera	
Senior Care Vol Ntwork	Sarah Schrempf		Erica Snooks	
Supportive Housing Providers Association (SHPA)	David Esposito		Merredith Montgomery	
Thresholds	Kim McCoy	Y	Aaron Neal	
Turning Point	Mike Neumann	A	Nancy Erickson	
VAC MC	Victor Somoza	Y	Mike Iwanicki	
Veterans Path to Hope	Laura Franz	A	Angela Wood-Zuzevich	
Warp Corps	Andrew Turner	Y	Clay Mutert	
Willow CL	Julie Davis		Tim Seyler	
Woodstock Food Pantry	Virginia Peschke		Jan Parker	
Workforce Netwrk	Jake Rohn		Elizabeth Del Rio	
Community Member:	Rich Ring			
Community Member:	Nancy Portincaso			
Community Member:	Noelle Dodge			

## 9.0 OPEN FORUM and MEMBER ANNOUNCEMENTS

B Kyker stated he reached out to individual agencies to participate in Neighbors in Need on October 21, a mini-People in Need Forum.

CDBG and HOME applications open October 1. Environmental Reviews will be completed, and Service projects will start on time. Senior Services Grant Commission is meeting next month for the projects starting 12.1.2022. ERA-2 will be open soon for final round of rental assistance.

## 11.0 MOTION TO ADJOURN

Motion made by B Kyker and seconded by S Martinez, approved by all, and meeting was adjourned by L Heneks at 10:08 am.

Minutes respectfully submitted by Laura Franz, Secretary



PY 2022 CoC Project Table & Financial Capacity Log Scoring

	Project Name	Organization	Client/HH Served	Request	Cost per Client/HH	Services %	Housing %	Over/Under Avg. Cost	High Capacity?	Current Score	Current Rank	
RRH - Households	HOS DV - RRH Fund	Home of the Sparrow	3	\$ 51,816.00	\$ 17,272.00	19.3%	80.7%	\$ 9,257.13 OVER	No	88.18%	4	
	HOS RRH Renewal	Home of the Sparrow	12	\$ 68,407.00	\$ 5,700.58	24.0%	76.0%	\$ (2,314.28) UNDER	No	89.47%	3	
PSH	Jackson Lawndale GH	Pioneer Center	13	\$ 175,702.00	\$ 13,515.54	65.8%	34.2%	\$ (835.18) UNDER	No	68.74%	10	
	McHenry Independence	Thresholds	13	\$ 174,783.00	\$ 13,444.85	10.0%	90.0%	\$ (905.88) UNDER	No	81.48%	6	
	Scattered Site PSH	TLS Veterans - Veterans Path to Hope	3	\$ 63,380.00	\$ 21,126.67	17.8%	82.2%	\$ 6,775.94 OVER	No	73.47%	8	
	Leasing Project	Thresholds	7	\$ 102,761.00	\$ 14,680.14	0.730%	99.270%	\$ 329.42 OVER	No	77.07%	7	
Joint TH & PH-RRH	Transition to Home	TLS Veterans - Veterans Path to Hope	20	\$ 78,332.00	\$ 3,916.60	11.5%	88.5%	\$ 2,059.76 OVER	No	71.78%	9	
	Homelessness to Housing	Home of the Sparrow	110	\$ 163,057.00	\$ 1,482.34	23.6%	76.4%	\$ (374.50) UNDER	Yes	86.81%	5	
HMIS	McHenry County HMIS	McHenry County	1	\$ 45,671.00	\$ 45,671.00	0.0%	0.0%	N/A	N/A		2	Prioritization plan requires placement in tier 1
CE	Pioneer Coordinated Entry	Pioneer Center	1	\$ 62,000.00	\$ 62,000.00	0.0%	0.0%	N/A	N/A		1	Prioritization plan requires placement in tier 1
DV-CE	Turning Point DV CE	Turning Point	1	\$ 50,000.00	\$ 50,000.00	0.0%	0.0%	N/A	N/A			
PLN	PY 2021 Planning	McHenry County	1	\$ 29,577.00	\$ 29,119.00	0.0%	0.0%	N/A	N/A	N/A	No Tier	
UFA	PY 2021 Unified Funding Agency	McHenry County	1	\$ 29,577.00	\$ 29,119.00	0.0%	0.0%	N/A	N/A	N/A	No Tier	

Average cost per client or household

RRH	\$ 8,014.87
PSH	\$ 14,350.72
Joint TH & PH-RRH	\$ 1,856.84

Renewal total: \$ 985,909.00

DV Bonus: \$ 50,000.00

Planning: \$ 29,577.00

UFA: \$ 29,577.00

Total CoC: \$ 1,095,063.00

ARD \$985,909

Tier 1 \$936,614.00

Tier 2 \$98,590.00

Total \$1,035,204.00

\$ 810,207.00

\$126,407.00

To fill up tier 2  
\$ 49,295.00

Financial Capacity - applies to all projects submitted by agency:

Agency	FCL Score	Mean	Difference from Mean	Sigma Σ	Over/Under Standard Dev.	BONUS?	
Home of the Sparrow		82.55	54.482	28.068	16.586	1.69 OVER	Yes
Veterans Path to Hope		52.6	54.482	-1.882	16.586	-0.11 UNDER	No
Thresholds		45.94	54.482	-8.542	16.586	-0.52 UNDER	No
Pioneer Center		39.32	54.482	-15.162	16.586	-0.91 UNDER	No
Turning Point		52	54.482	-2.482	16.586	-0.15 UNDER	Not applicable



Potential questions to add to the VI-SPDAT – Self Assessment

1. In the last 12 months, Do you feel that you have you been denied housing due to

- |                       |     |    |         |
|-----------------------|-----|----|---------|
| a. Race               | Yes | No | Refused |
| b. Disability         | Yes | No | Refused |
| c. Ethnicity          | Yes | No | Refused |
| d. Gender             | Yes | No | Refused |
| e. Sexual Orientation | Yes | No | Refused |

2. In the last 12 months, Do you feel that you have you been denied employment because of

- |                       |     |    |         |
|-----------------------|-----|----|---------|
| a. Race               | Yes | No | Refused |
| b. Disability         | Yes | No | Refused |
| c. Ethnicity          | Yes | No | Refused |
| d. Gender             | Yes | No | Refused |
| e. Sexual Orientation | Yes | No | Refused |

Potential Scoring: If the answer is yes to either of these questions, add 1 point.

**NEIGHBORS**



**NEED**

2022 Current and up to date CoC MOUs:

- Advocate Good Shepherd Hospital
- Association for Individual Development
- Home of the Sparrow
- Housing Authority
- Makrograde
- McHenry Savings Bank
- Mental Health Board
- Options and Advocacy
- Pioneer Center
- Prairie State Legal Services
- Senior Care Volunteer Network
- Society of St. Vincent de Paul
- Supportive Housing Providers Association
- Veterans Affairs – Lovell Federal Health Care Center
- Veterans Assistance Commission
- Veterans Path to Hope
- Warp Corps

Community members at large:

- Rich Ring