

# McHenry County Continuum of Care to End Homelessness

## Steering Council Minutes – April 4, 2024 at 2:00 PM



Next meeting date: Thursday, May 2<sup>nd</sup>

**ATTENDANCE:** Brandon Kyker, Laura Franz, Andrew Turner, Joe Davis, Anneliese Thurston, Kathrine Violett, Hans Mach, Liz Heneks, Aaron Neal, Bill Meath, Carrie Freund, Scott Larson, Kya Hayes, Frank Samuels, Donna Rasmussen (Gina Zinck joined near the end)

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Meeting called to order at 2:02 pm by Kathrine Violett.

### 1.0 Roll Call and Introductions

Scott Larson, Financial Controller with Pioneer Center, new to this meeting

### 2.0 Review and Approval of Meeting Minutes

#### 2.1 March 7, 2024 – Steering Council Committee meeting minutes

Brandon made a motion to accept the minutes as presented, seconded by Laura; Bill abstained and all others in favor, motion carried.

### 3.0 Public Comment Period ~n/a

### 4.0 Old Business

#### 4.1 Systems Updates

Joe re: HMIS updates: Clarity HMIS presentation. He will set up another meeting in May to show additional information. Seeking new vendor. PIT and HIC due at end of April, should be completed. Agency admins should double check inputs. Other vendors will be explored. Kathrine asked if we would lose data in a conversion and Joe said that will not happen.

#### 4.2 Homeless Prevention Program

Brandon thanked all for the HP grant (3 viable applicants). Finance will meet tomorrow and present to full board the following week. Brandon reviewed that they did have a funding meeting for HPP and ESG. They successfully resolved HPP but there are more requests for ESG than funds.

### 5.0 New Business

#### 5.1 Emergency Solutions Grant – Rubric Review

Brandon indicated the rubric was already reviewed and while scoring the ESG LOIs, they realized WellSky HMIS retired some of the indicators we need tracked. Data has been very difficult to mine. Discussion of quarterly vs weekly CE meetings ~ agencies have been missing quarterly meetings while doing great with monthly so the points will correspond favorably. Turning Point has been attending more often and will be ranked on attendance moving forward (they are aware). Discussion of how to score income goal since HMIS no longer covers this factor.

Brandon shared the rubric document with the Steering Council. Bill moved that the SC accept the amended ESG rubric as presented, seconded by Joe, all in favor (Laura abstained) and motion carried.

## 5.2 State Payments

Brandon on behalf of Doug ED of South Suburban PADS was checking for unpaid payments for 2023 from the state (ESG, ETH, ESG-CV or tax write off grant).

## 6.0 Review and Approval of the April 11, 2024 Full Board meeting agenda

Review of agenda. Bill asked if finance committee minutes had been approved, they will be reviewed at CoC meeting. Motion to approve the April 11 full board agenda made by Laura, seconded by Bill, all in favor and motion carried.

## 7.0 Open Forum and Member Announcements

Brandon said applications for ESG are due May 10; steering scheduled for May 2, he is recommending full Board meets the 9<sup>th</sup> for the approval after Finance meets May 3. Kathrine suggested we add proposed change of May meetings to the agenda.

Brandon said April 1-5 is Community Development Week. Review of Taylor Place groundbreaking.

Hans announced that Faith Taylor is resigning and Brandon is being promoted to her vacated position. Brandon will be overseeing Housing and Services which includes oversight of CoC.

Gina provided a system update ~ most openings are now in process so there are no open PSH. CE is going well.

Brandon said Finance Committee is meeting tomorrow and said he'd love to see more funded committees having participation.

## 8.0 Adjournment ~ Brandon made a motion to adjourn, seconded by Donna, all in favor and motion carried, meeting adjourned at 2:54 pm.

Minutes taken by L Franz ~