

McHenry County Continuum of Care to End Homelessness

Full Board Agenda – February 20, 2025 at 9:00 AM



To attend virtually: <https://meet.goto.com/569451645>

To attend by phone: 1-312-757-3121 Access code: 569-451-645

Next meeting date: Thursday, March 20th

1.0 Call to Order

2.0 Roll Call and Guest Introductions

3.0 Public Comment Period

4.0 Presentation

5.0 Consent Agenda Items – Review and Approval of Meeting Minutes

5.1 January 2, 2025 – Steering Council Committee meeting minutes

5.2 January 7, 2025 – HMIS Committee meeting minutes

5.3 January 14, 2025 – Housing and Services Committee meeting minutes

6.0 Action Items

6.1 Supportive Services for Veteran Families (SSVF) Grant – Letter of Support

7.0 Old Business

7.1 Coordinated Entry and Committee Chair Updates

- Coordinated Entry
- Community Awareness Committee
- Finance Committee
- HMIS Committee
- Housing and Services Committee

8.0 New Business

9.0 Open Forum and Member Announcements

10.0 Adjournment



McHenry County Continuum of Care to End Homelessness

Steering Council Minutes – January 2, 2025 at 1:00 PM

Next meeting date: February 6, 2024

Members	Present?
Lillie Prince	x
Laura Franz	x
Donna Rasmussen	x
Kathrine Pfister	
Julie Davis	x
Lindsay Kellner	x
Aaron Neal	x
Brandon Kyker	x
Gina Zinck	
Joe Davis	x
Suzanne Martinez	x
Alma Wright	
Anneliese Thurston	x
Frequent Attendees:	
Sarah Ponitz	x
Liz Heneks	
Bill Meath	
Kristin Miller	
Carrie Freund	
Andrew Turner	
Sam Tenuto	

The meeting was called to order by Lillie Prince at 1:03pm

1.0 Roll Call and Guest Introductions

Brandon did roll call as documented above. The meeting did have a quorum to begin and moved to 5.0 to start.

2.0 Review and Approval of Meeting Minutes

December 5, 2024 ~ will be approved next meeting

3.0 Public Comment Period - none

4.0 Action Items

5.0 Old Business

5.1 and 5.3 Systems Updates

Joe: HMIS update: Migration is happening in a smooth manner, new site is live. HMIS

committee will meet this upcoming Tuesday. Joe is working with HUD on any issues. January 16 is the targeted completion date.

5.2 Point in Time Count

Brandon reported that Sam sent out a meeting invite for the January 16 11:30 pm meeting right before the PIT count starts.

6.0 New Business

Brandon stated there are CoC business cards to hand out at PIN Forum.

7.0 Review and Approval of the January 16, 2025 Full Board meeting agenda

Brandon moved to approve the board meeting agenda; seconded by Suzanne, approved by all and motion carried. Donna confirmed that Finance is meeting tomorrow at 11.

8.0 Open Forum and Member Announcements

Lindsay brought up the Lake County announcement of purchasing a hotel for 200 beds for homeless. Lillie reported that they have been operating informally for a year using this model and there are many challenges/things to consider. Brandon commented that since there is no CoC competition this year, we have time to do systems reviews and updates.

9.0 Adjournment

Brandon made a motion at 1:23 pm to adjourn, seconded by Lillie, approved by all and motion carried.

Minutes respectfully submitted by Laura Franz, 1.2.2025

McHenry County Continuum of Care to End Homelessness

HMIS Committee – January 7th, 2025 at 10:00 AM



To attend virtually: <https://meet.goto.com/967336581>

To attend by phone: +1 (571) 317 -3122 Access code: 967-336-581

Next meeting date: Tuesday, February 4 at 10:00am

Attendees 1/7/2025

Joe Davis	X
Brandon Kyker	X
Diona Dugo	X
Gina Zinck	X
Jayona S	X
Katie Hauri	X
Patty Moeller	X
Sheri Corcoran	X
Suzanne Martinez	X
Vickie Lusk	X
Taylor Wolfe	X
Samantha	
Marcellis	X
Lindsay Kellner	X
Adam Smith	X
Jesse Dirkman	X
Brianna Slone	X
Iraida Vazquez	X
Joyce Williams	X
Peggy O'Donnel	X
Lillie Prince	X

1.0 Call to Order – JD called to meeting to order at 10:02am.

2.0 Public Comment Period – There were no comments.

3.0 Review and Approval of Meeting Minutes – The motion to approve was made by Gina Z and seconded by Patty M.

3.1 October 1, 2024 – HMIS Committee meeting minutes

3.2 November 12, 2024 – HMIS Committee meeting minutes

4.0 New Business

4.1 Institute for Community Alliances (ICA) Updates on migration and timeline – Adam S says that we are on schedule to complete the migration by 01/15/2025. Jesse and ICA were able to complete the migration in 1 phase, thanks to a new tool they developed. Iraida shared that Coordinated Entry training will be available next week (01/13/2025). It is a recorded training that End Users can complete on their own time. End users will need to back-date referrals and re-enter referrals that took place during the migration. ICA reports that we have 31 active users in the new system and 21 are still doing training. There have only been a handful of new entries so far.

4.2 McHenry County Longitudinal Systems Analysis (LSA) Review – Joe D provided a review of the 2024 LSA that covers 10/01/2023 – 09/30/2024. A more complete PDF will be sent out to attendees. There are a couple of remaining LSA flags that need to be addressed.

4.3 January Point-in-Time (PIT) and Housing Inventory Count (HIC) – The PIT will be held on the night of the 16th-17th and continued at the Community Resource Day. Reach out to Sam Tenuto for questions.

5.0 Open Forum and Member Announcements – Suzanne M announced a charity march. She will send out more information to the CoC. There were no other questions or announcements.

6.0 Adjournment – A motion to adjourn was made at 10:20am by Suzanne M. and seconded by Brandon K.

Housing and Services Committee Meeting Minutes

January 14th, 2025

The regularly scheduled meeting of the Housing and Services Committee was called to order by Lindsay Kellner on January 14th 2024 at 11:02am via GoToMeeting.

1. Roll Call and Introductions

Present: Brandon Kyker, Gina Zinck, Jayona Sayachack, Lindsay Kellner, Nada Lunsford, Julie Davis, Nancy Lawin, Carly Wagner, Bill Meath

Bill from Society of St. Vincent de Paul introduced himself to the group. He is the former treasurer for the CoC and has a few rental properties himself.

2. Review and Approval of Meeting Minutes

- a. December meeting did not record, so no meeting minutes were approved.

3. Public Comment

- a. None.

4. Old Business

- a. **PADs Shelter Update:** Gina updated the group to let them know that currently there are 55 people total in the shelter, and that is comprised of Men, Women and Children.
- b. **Home of the Sparrow Shelter Update:** Lindsay updated the group letting them know that currently in the Home of the Sparrow Shelter there is a total of 27 people, 12 adults and 15 children.
- c. **Cold Weather Program:** Gina Updated the group that as of the meeting date, the cold weather program had helped 45 unduplicated individuals and counting. Gina mentioned that she started the program November 29th as the first cold day and that it was a cold December so they are going through funds quickly. Currently all clients in that program are doubled up to try and save as much money as possible. It was mentioned that some people are not appropriate for the hotel for a variety of reasons, and how do we handle those clients? Gina mentioned that in Chicago they are using Backpack Tents, that are light weight and portable for those who are not in hotels in the cold. Gina mentioned that these Backpack Tents cost about \$150 each and if the CoC could come up with funding to have those on hand to hand out to those who are not appropriate for the hotels. There were some concerns regarding how cold those tents could handle, but it was brought up that they are used in Chicago and can handle our winters.

5. New Business

a. Landlord Engagement Program

i. Landlord MOU

1. It was mentioned that the landlord MOU was sent out to partners for feedback, at the time of this meeting no feedback was given. Gina reported that she will look at it further, and Bill asked for an MOU to review since he is new to the committee. Brandon mentioned he looked at the MOU and had no concerns and thought it was good.

ii. Policies and Procedures

1. Policies and procedures were tabled during this meeting due to needing more work done and to ensure meeting time did not go over allotted time frame.

iii. Feedback from Landlords

1. Bill had mentioned there were landlord's he knew that he would talk to after getting some clarity regarding the program. Nancy had mentioned that her feedback she received from landlords was questions regarding if an agency can cosign a lease, or how a tax write off would work for "donating" missed rent from clients. Lindsay had asked everyone to continue to talk to landlords if they hadn't to get more feedback.

6. Member Announcements

- a. None.

7. Adjournment

- a. Brandon motioned to adjourn the meeting and Gina seconded the motion.

Next Scheduled Meeting: 2/11/2025 from 11:00am-12:00pm



McHenry County Continuum of Care to End Homelessness

"Working together to end homelessness in McHenry County"

c/o McHenry County Department of Planning and Development

2200 North Seminary Avenue, Woodstock, IL 60098

815-334-4560

February 20, 2025

Supportive Services for Veteran Families Program Office
National Center on Homelessness Among Veterans
4100 Chester Avenue, Suite 201
Philadelphia, PA 19104

RE: Veterans Path to Hope (VPH) Letter of Support for SSVF Funding Request

To Whom It May Concern:

The McHenry County Continuum of Care to End Homelessness ("McHenry County CoC") supports Veterans Path to Hope's application for continued grant funding. The Supportive Services to Veteran's Families ("SSVF") program is a vital program to both VPH and the communities they serve. The McHenry County CoC is committed to partnering and coordinating service delivery among local social service agencies to prevent and/or end homelessness in this area. Veterans Path to Hope is a vital partner with the McHenry County CoC.

Veterans Path to Hope is a strong and very active member of the McHenry County CoC as demonstrated by:

Commitment to McHenry County CoC: VPH's Executive Director, Laura Franz, is currently an Officer of the McHenry County CoC Board serving in the position of Vice President – previously she was the Secretary for 4 years. Laura attends or sends appropriate staff to the McHenry County CoC monthly Board meetings, Steering Council meetings, and Coordinated Entry System ("CES") workgroup. VPH interacts regularly with the HMIS lead agency to remain abreast of training needs, monitor data from HMIS, and help shape the reports generated by HMIS for data analysis and service improvement. Annually, VPH provides required information for the Point in Time ("PIT") count, and supports the planning/implementation of the count.

Commitment to Coordinated Entry System ("CES"): VPH provides active assistance to the McHenry County CoC in building local capacity for the CES through their participation and contributions to this effort (i.e. staff time/participation). They have been a part of planning for coordinated screening, assessment and referrals through the CES by assisting in the development of the policies and procedures for implementation. VPH has received prioritized referrals generated from the CES based on veteran status and level of need.

Commitment to Veterans and Community: VPH is involved in the Patient Advisory Council at Captain James A Lovell Federal Healthcare Center, partners with other veteran providers in offering Stand-Downs, participates in the local People in Need Forum, and participates in four CoCs and corresponding committees/subgroups to address issues related to homelessness. VPH works hand-in-hand with the Homeless Drop-in, Domiciliary, and HUD-VASH to address the overall needs of homeless veterans. SSVF works with these programs to identify veterans in need and quickly respond to episodes of homelessness.

Other agency resources are integrated with HUD-VASH and SSVF, including the food pantry and furniture delivery for newly-housed veteran households. Approximately, 28 families are assisted monthly through this collaboration between VPH- SSVF, VA, and collateral agencies.

Commitment to Sustainability for Programs: VPH has recognized that SSVF serves a segment of the homeless veteran population, and has added additional programming/funding to assist homeless veterans outside of the program limits. VPH has been able to raise emergency funding that helps veterans avoid becoming homeless due to unpaid bills/emergencies, as well as fund three additional programs through HUD and CDBG to house homeless veterans or help maintain housing. The agency was able to secure private funding to continue TFA and provide rapid rehousing/prevention services.

Veterans Path to Hope is a respected and active community partner. On behalf of the McHenry County Continuum of Care to End Homelessness Board, we fully support their application for continued SSVF funding.

Respectfully submitted,

Lillie Prince
President, McHenry County Continuum of Care to End Homelessness