McHenry County Continuum of Care to End Homelessness
HMIS Committee – April 1st, 2025 at 10:00 AM

To attend virtually: https://meet.goto.com/967336581
To attend by phone: +1 (571) 317 -3122 **Access code**: 967-336-581
Next meeting date: Tuesday, May 6 at 10:00am

1.0 Call to Order

2.0 Public Comment Period

3.0 Review and Approval of Meeting Minutes

    3.1 February 11, 2025 – HMIS Committee meeting minutes

4.0 New Business

    4.1 2025 Q1 Data Review

    4.2 2025 PIT, HIC, and SPM Review

    4.3 Useful Reports and User Tips

5.0 Open Forum and Member Announcements

6.0 Adjournment

McHenry County Continuum of Care to End Homelessness
HMIS Committee – February 11th, 2025 at 10:00 AM Minutes

To attend virtually: https://meet.goto.com/967336581
To attend by phone: +1 (571) 317 -3122 **Access code**: 967-336-581
Next meeting date: Tuesday, March 4 at 10:00am

Attendees	2/11/2025
Joe Davis	X
Brandon Kyker	X
Aly Gutierrez	X
Diona Dugo	X
Gina Zinck	X
Jayona S	X
Katie Hauri	X
Patty Moeller	X
Phoebe Wang	X
Sheri Corcoran	X
Vickie Lusk	X
Samantha Marcellis	X
Frank Samuel	X
Carly Wagner	X
Kristin Miller	X
Lindsay Kellner	X
Dani Houghton	X
Jesse Dirkman	X
Joyce Williams	X
Paul Jordan	X
Lillie Prince	X
Alana Bak	X

1.0 Call to Order – Joe D called the meeting to order at 10:02am

2.0 Public Comment Period – No public comments

3.0 Review and Approval of Meeting Minutes

3.1 January 7, 2025 – HMIS Committee meeting minutes – The motion for approval was made by Gina Z. seconded by Dani H.

4.0 New Business

4.1 **2024 Data Review –** JD showed off a few of the new reports that are available in Clarity. The APR was highlighted as being printer/screen friendly now. There are additional reports available through the data analysis license.

4.2 HMIS Roles & Responsibilities – JD shared a slide that explained the roles/responsibilities of our CoC and ICA (Institute for Community Alliances). Joyce W explained that she will be doing regular monitoring and following up with agencies when errors are found.

4.3 HMIS Policies and Procedures – Joe D provided links and explained that our CoC is now under the Policies and Procedures for the Great Lakes HMIS Implementation. Agencies should be familiar with the document. Updates will be made by the HMIS Advisory Committee in April. Agency agreements will also be sent out in April.

4.4 HMIS Committee 2025 Goals – JD asked the group what they would like to focus on in the HMIS Committee for 2025. Patty M commented that she likes highlighting different reports and walkthroughs on how to use them. Gina Z recommended sharing tips and tricks to using the new system.

5.0 Open Forum and Member Announcements – Aly G. asked if AID can create and use their own ROI, or if they need to use ICA's form. JD and ICA answered that agencies can create their own ADDITIONAL forms, but as long as the agency has a "Consumer Notice" posted they don't need to sign an ROI.

6.0 **Adjournment –** Gina Z made the motion to adjourn. Patty M seconded. The meeting was ended at 10:29am.